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STRAFFORD COUNTY 2009 ANNUAL REPORT



of the Commissioners, Treasurer,
Other County Officers and the
Strafford County Delegation
**For the Year Ending
December 31, 2009**

**STRAFFORD COUNTY
2009 ANNUAL REPORT**

*of the Commissioners, Treasurer,
Other County Officers
and the Strafford County Delegation*

**BARRINGTON
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON
NEW DURHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD**

**For the Year Ending
December 31, 2009**

STRAFFORD COUNTY 2009 ANNUAL REPORT

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STRAFFORD COUNTY OFFICERS

2009- 2010

COMMISSIONERS

George Maglaras, Chairman* Dover, N.H.

Paul J. Dumont, Vice Chairman*Rochester, N.H.

Robert J. Watson, Clerk*Rochester, N.H.

TREASURER

Pamela J. Arnold* Milton, N.H.

COUNTY ADMINISTRATOR

Raymond F. Bower Lee, N.H.

COUNTY ATTORNEY

Thomas Velardi* Madbury, N.H.

COUNTY SHERIFF

Wayne Estes* Milton, N.H.

REGISTER OF DEEDS

Leo Lessard* Milton, N.H.

REGISTER OF PROBATE

Kimberly S. Quint* Dover, N.H.

JUDGE OF PROBATE

Gary R. CassavechiaRochester, N.H.

CLERK OF SUPERIOR COURT

Julie Howard Lee, N.H.

NURSING HOME ADMINISTRATOR

Raymond F. Bower Lee, N.H.

CORRECTIONS ADMINISTRATOR

Warren Dowaliby Dover, N.H.

HUMAN SERVICES DIRECTOR

Cheryl A. Moulton..... Berwick, M.E.

COUNTY PHYSICIANS

Edwin Charle, M.D. Somersworth, N.H.

Patrick Clary, M.D. Somersworth, N.H.

Lawrence Sanders, M.D. Somersworth, N.H.

**Elected Positions*

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STRAFFORD COUNTY LEGISLATIVE DELEGATION

2009 – 2010

Roger Berube*	Somersworth, N.H.
David Bickford	New Durham, N.H.
William Brennan*	Rochester, N.H.
Jennifer Brown	Dover, N.H.
Julie Brown*	Rochester, N.H.
Larry Brown*	Milton, N.H.
Brendon Browne*	Dover, N.H.
Rachel Burke	Farmington, N.H.
James Cyr*	Strafford, N.H.
Baldwin Domingo	Dover, N.H.
Anne Grassie, Clerk*	Rochester, N.H.
Warren Groen	Rochester, N.H.
Roland P. Hofemann	Dover, N.H.
Timothy Horrigan	Durham, N.H.
Pamela Hubbard*	Rochester, N.H.
Sara Hutz*	Dover, N.H.
Naida Kaen	Lee, N.H.
Sandra Keans	Rochester, N.H.
Elaine Lauterborn	Rochester, N.H.
Robert Lewis	Dover, N.H.
Robert Perry	Strafford, N.H.
Susan Price*	Barrington, N.H.
Rose Marie Rogers	Rochester, N.H.
Deanna Rollo*	Rollinsford, N.H.
Michael Rollo, Chairman**	Rollinsford, N.H.
Emma Rous	Durham, N.H.
Mark Ryder	Dover, N.H.
Peter Schmidt*	Dover, N.H.
Marjorie Smith	Durham, N.H.
Judith Spang	Durham, N.H.
Dale R. Sprague, Vice Chairman**	Somersworth, N.H.
James E. Twombly	Rochester, N.H.
Dennis Vachon	Strafford, N.H.
Carol Vita	Middleton, N.H.
Janet Wall*	Madbury, N.H.
Kenneth Ward	Rollinsford, N.H.
David Watters	Dover, N.H.

**Denotes Executive Committee Member*

***Chairman Rollo resigned January, 2010; Vice Chairman Sprague was elected Chairman to complete his term for 2010.*

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 ANNUAL REPORT OF THE STRAFFORD COUNTY COMMISSIONERS

As 2009 comes to a close, we continue to be focused on the ever-changing economy. This economic downturn is affecting the County's revenues earned for the fourth quarter, as was evidenced by a lower-than-projected revenue amount from the Registry of Deeds (due to the housing downturn). The only encouraging revenue stream for the County is Stimulus (ARRA) money received in compensation for the New Hampshire Counties paying the "lion's share" of the non-Federal Medicaid payment. These declining revenues, coupled with the tax caps in place in the cities of Dover and Rochester continue to make budget preparation very challenging. These challenges effect County government differently than private enterprise. As the economy worsens, the demand for County services increase (both at Riverside Rest Home and the County House of Corrections), unlike area business, whose workload decreases in an economic downturn. So, we are left to meet an increasing demand for services with shrinking resources.

We were pleased to settle the funding questions regarding Strafford County Social Service and Resource Agencies. The availability of Stimulus funds allowed us to fund these agencies for 2009. With the agreement of the Strafford County Legislative Delegation, contract provisions outlining the 2009 funding included the caution that future funding is contingent upon the continued receipt of Stimulus funds.

We continue to be encouraged by the successful operations of our Criminal Justice Programming. The Drug Court, Mental Health Court, Academy Program, and Community Corrections continue to operate with record numbers of participants. Without these diversionary programs, our jail would be full of our own inmates, eliminating any opportunity for boarding inmates.

We generated \$5,742,562.42 in room and board income at the House of Corrections for 2009. Since the House of Corrections opened in September of 2004, the County has earned over \$25,692,807.42 in revenues. We anticipate earning \$5,208,000 in 2010 from boarding inmates for other jurisdictions. As 2009 came to a close, the accumulated boarding revenue from 2004 (the year the jail opened) through 2009 exceeded the cost to build the new Jail. When the new facility was opened, there were approximately 200 inmates from the County; today we have just under 160. This is primarily due to the use of community monitoring programs, which include Community Corrections, the Academy, and the Drug and Mental Health Court programs.

In 2009, the Mental Health Court Program continued to expand to stop the needless incarceration of mentally ill defendants primarily due to their illness. Many criminally accused mentally ill individuals (pre-trial inmates) languish in our jail awaiting trial for periods of time which exceed normal sentencing parameters. This occurs because there have been limited options provided for the Court system to deal with these people properly. We will continue to correct this with the Mental Health Court Program.

In the second quarter of 2009, we reached a "no cost" contract settlement with our unionized employees. We are proud to work with such a fine group of employees, who recognized the financial plight of the County taxpayers and adjusted their wage demands accordingly.

STRAFFORD COUNTY 2009 ANNUAL REPORT

We would also like it to be known that all our goals have been implemented and accomplished by County Administrator Ray Bower, who works many hours over and above his position requirements at the County. His service to the County is the envy of all the other counties and is most appreciated by us.

We continue to appreciate the excellent work done by our Strafford County employees. We are truly blessed to have such a dedicated group of individuals in our employ. Their loyalty and dedication help keep costs down and the level of service high.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS

George Maglaras
George Maglaras, Chairman

Paul J. Dumont
Paul J. Dumont, Vice Chairman

Robert J. Watson
Robert J. Watson, Clerk



George Maglaras
Chairman

Paul Dumont
Vice Chairman

Robert J. Watson
Clerk

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 ANNUAL REPORT OF THE STRAFFORD COUNTY TREASURER

I would like to take this opportunity to extend my personal thanks to everyone that contributes to the operations of the County by serving on a board, a committee, and especially to all the citizens who take time to participate in County government affairs. I thank all the departments for their courtesy and cooperation. I especially wish to thank the Commissioners for their support and insight. We work very closely to ensure that we invest the County's funds safely.

I continue to make a determined effort to visit and network with all the communities in our County and with all the counties in New Hampshire. I have continued to be the Treasurer who is not just in the office, but also out and about in our County.

The County's funds in all accounts continue to be fully protected by collateralized securities held at the Federal Reserve Bank of Boston and by the Federal Deposit Insurance Corporation.

In closing, I wish to reiterate my appreciation to the County Delegation for their support. This cooperative atmosphere allows the best possible service to all the taxpayers of Strafford County.

Respectfully submitted,

Pamela J. Arnold

Pamela J. Arnold

Strafford County Treasurer

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 APPROPRIATIONS

<u>JUSTICE & ADMINISTRATION</u>	<u>2009 APPROPRIATION</u>
Administration	361,790.00
County Attorney	1,130,539.00
Domestic Violence Prosecution Unit	473,349.00
Child Advocacy Center (CAC)	127,615.00
Severance Pay - J&A	69,948.00
Register of Deeds	538,357.00
Sheriff	1,334,872.00
Dispatch	600,134.00
Medical Examiner	20,000.00
J&A Maintenance	420,798.00
Human Services	8,046,728.00
Court Jester Café	84,045.00
Department of Corrections	8,084,399.00
Community Corrections	781,569.00
Academy Program	80,130.00
HOC Laundry	57,364.00
Drug Court	232,471.00
Jail Industries Program Contracts	100,001.00
Jail Industries Program	173,322.00
Debt Accounts	3,479,104.00
Insurances-J&A	3,306,812.00
Community Action Program, Inc.	95,000.00
Avis Goodwin Community Health Center	55,000.00
Southeastern N.H. Service Corp	30,000.00
Strafford Nutrition Program (Meals on Wheels)	74,000.00
Great Bay Center	4,500.00
Child Care Association	68,000.00
Seacoast Task Force (A Safe Place)	1.00
Seacoast Hospice	18,576.00
Community Partners	25,000.00
Your VNA	75,000.00
Dover Adult Learning Center	34,000.00
Homemakers of Strafford County	86,000.00
UNH Cooperative Extension	197,746.00
Conservation District	73,060.00
Cocheco Valley Humane Society	25,000.00
Family Intervention Program	49,899.00
COAST Transportation	33,000.00
Community Partners - Mental Health Court	30,000.00
County Convention	8,000.00
Employee Appreciation	6,000.00
Tuition Assistance	10,000.00
Contingency	5,000.00
Capital Expense-J&A & Deeds	<u>112,100.00</u>
TOTALS - J&A:	30,618,229.00

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2009 APPROPRIATIONS CONTINUED

<u>RIVERSIDE REST HOME</u>	<u>2009 APPROPRIATION</u>
Administration	1,231,013.00
Management Information Systems.....	618,917.00
Severance Pay - RRH.....	18,901.00
Purchasing.....	133,113.00
Dietary.....	1,924,837.00
Nursing.....	7,412,764.00
Socio-Behavioral Unit.....	1,269,914.00
Resident Services.....	92,985.00
Maintenance.....	1,165,942.00
Laundry & Sewing.....	392,349.00
Housekeeping.....	798,830.00
Physician & Pharmacy	203,433.00
Staff Development	150,682.00
Physical Therapy.....	536,083.00
Activities.....	470,778.00
Occupational Therapy	25,354.00
Social Services	323,479.00
Insurances-RRH	3,991,978.00
Capital Expenses-RRH.....	<u>24,570.00</u>
TOTAL OPERATING EXPENDITURES - RRH	20,785,922.00
TOTAL OPERATING EXPENDITURES	51,404,151.00
REVENUES.....	25,148,361.00
PRIOR YEAR SURPLUS:	0.00
AMOUNT TO BE RAISED BY TAXATION:	26,255,790.00

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2009 ESTIMATED REVENUES

REVENUES	2009 ESTIMATE
RRH	15,446,665.00
Registry of Deeds	1,025,000.00
Sheriff-Deputy Fees	275,000.00
Leased Office Space	553,326.00
Leased Land	4,892.00
Accounting Service	150,788.00
Bailiff Reimbursement	151,780.00
Registry of Deeds Equipment Fund	50,100.00
Sheriff - Special Details	65,000.00
Work Industry Contracts	100,000.00
Human Service 6% Grant	160,883.00
Academy Program	66,872.00
Jail Income	5,166,940.00
Room & Board-HOC	13,000.00
Laundry Reimburse from RRH	140,000.00
Commissary	85,000.00
Community Corrections Fees	135,000.00
Inmate Phone Commissions	185,000.00
U.S. Marshal Transports	300,000.00
Interest Earned	110,000.00
Justice Administration Grant (JAG)	5,500.00
Child Advocacy Center (CAC) Grants	66,842.00
Therapeutic Community Grant	25,000.00
PEPP Grant	37,394.00
Sewer Grant	3,814.00
Domestic Violence Project Grant	205,000.00
Victim's Assistance Work Release	7,000.00
Correctional Industries	30,000.00
Employee Cont.-Health - J&A	415,520.00
Insurance Refunds	7,000.00
Miscellaneous Income	60,000.00
Drug Court Fees	15,000.00
Dispatch Fees	1,000.00
Meal Income-Court Jester Café	<u>84,045.00</u>
TOTALS:	25,148,361.00

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2009 FINANCIAL REPORT OF STRAFFORD COUNTY GOVERNMENTAL FUNDS BALANCE SHEET

ASSETS

Cash and Temporary Investments.....	2,352,098.00
Accounts Receivable and Revenues	1,820,812.00
Due From Other Governments	0.00
Due From Enterprise Funds.....	9,259,744.00
Due From Other Funds	1,789,401.00
Security Deposit	0.00
Prepaid Expenses	975,332.00
Due from Inmate Trust	3,781.00

TOTAL ASSETS AND OTHER DEBITS.....16,201,168.00

LIABILITIES

Revenue Anticipation Note.....	11,086,000.00
Accounts Payable and Accrued Expenses.....	562,077.00
Deferred Revenue	39,955.00
Due to Other Funds	4,431,576.00
Due to Inmates.....	0.00

TOTAL LIABILITIES:.....16,119,608.00

FUND BALANCES

Reserved:	
Non-current Receivables	9,259,744.00
Other Purposes	41,076.00
Unreserved, reported in:	
General Fund	(9,219,260.00)
Capital Projects Fund	0.00

TOTAL FUND BALANCES.....81,560.00

TOTAL LIABILITIES AND FUND BALANCES16,201,168.00

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 FINANCIAL REPORT OF STRAFFORD COUNTY PROPRIETARY FUND BALANCE SHEET

ASSETS

Current Assets:

Cash and Temporary Investments.....	1,500.00
Accounts Receivable and Accrued Revenue.....	2,557,120.00
Due From Other Governments.....	5,155,409.00
Inventories.....	82,627.00
Prepaid Expenses.....	34,887.00
Total Current Assets.....	<u>7,831,543.00</u>

Non-Current Assets:

Land.....	207,983.00
Buildings and Improvements	7,491,406.00
Equipment and Vehicles.....	3,312,581.00
Less Accumulated Depreciation	<u>(7,955,259.00)</u>
Total Non Current Assets.....	<u>3,056,711.00</u>

TOTAL ASSETS 10,888,254.00

LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Expenses.....	324,782.00
Due to Other Funds	7,700,000.00
Bonds Payable, Current Portion.....	216,705.00
Total Current Liabilities.....	<u>8,241,487.00</u>

Non-Current Liabilities:

Due to Other Funds	1,559,744.00
Accrued Compensated Absences	703,978.00
Bonds Payable, non-current portion	398,433.00
Total Non-Current Liabilities	<u>2,662,155.00</u>

TOTAL LIABILITIES..... 10,903,642.00

NET ASSETS

Investment in Capital Assets, Net of Related Debt.....	2,441,573.00
Unrestricted.....	<u>(2,456,961.00)</u>

TOTAL NET ASSETS..... (15,388.00)

TOTAL LIABILITIES AND NET ASSETS..... 10,888,254.00

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 COUNTY TAX APPORTIONMENT

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	8.5734%	2,251,008.00
Dover	26.7775%	7,030,640.00
Durham	7.8569%	2,062,901.00
Farmington	4.5157%	1,185,628.00
Lee	4.2179%	1,107,432.00
Madbury	2.0581%	540,362.00
Middleton	1.5861%	416,434.00
Milton	3.9412%	1,034,787.00
New Durham	4.0014%	1,050,609.00
Rochester	21.2060%	5,567,792.00
Rollinsford	2.4145%	633,952.00
Somersworth	8.4677%	2,223,263.00
<u>Strafford</u>	<u>4.3837%</u>	<u>1,150,982.00</u>
Totals:	100.0000%	\$26,255,790.00

AUDITORS' RECOMMENDATIONS AND FINDINGS

Year Ended December 31, 2009

Status of Prior Year's Findings (2008): There were no findings in the year 2009. Current Year's Findings: There are no current year findings.

Ron Beaulieu Company, P.C., Certified Public Accountants

2009 Strafford County General Purpose Financial Statements as of December 31, 2009.

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 ANNUAL REPORT OF THE STRAFFORD COUNTY ATTORNEY

The Office of the Strafford County Attorney is responsible for overseeing the prosecution of all criminal cases in the County. See RSA 7:6 and 7:34 (the County Attorney serves as the Attorney General's representative in Strafford County, for the purpose of "enforc[ing] the criminal laws of the State"). Thus, the County Attorney represents the interests of the State of New Hampshire in all criminal cases in Strafford County (with the exception of murder cases, over which the Attorney General's office has exclusive jurisdiction). This function involves directing and/or reviewing criminal investigations undertaken by local and State Police; presenting evidence before the Grand Jury; researching and responding to motions filed with the Court; attending depositions of witnesses and pretrial motion hearings; preparing witnesses for deposition, hearing, or trial; presenting the State's case at trial; arguing the State's position at the sentencing hearing; and representing the State in various post-conviction proceedings, such as sentence review, motions for new trial, and habeas corpus petitions.

The second responsibility of the County Attorney is to serve as legal counsel for Strafford County. This obligation also has its origin in RSA 7:34. To fulfill this duty, the County Attorney may, upon request of the County Commissioners, represent the County's interest in civil litigation in State and/or Federal Court. Also upon request, the County Attorney will advise County officials on legal matters, and act as a legal resource for the County's legislative delegation, advising its members of the legal implications of proposed legislation.

The County Attorney's office has other duties that are prescribed by statute, including responding to untimely, suspicious, or unattended deaths and ordering that autopsies be performed where appropriate; and initiating proceedings to effectuate the return of fugitives or witnesses to this State or to another State upon its request. In addition, as an elected public official, the County Attorney has a duty to improve the quality of justice and assist in expanding public awareness and understanding of our legal system. The County Attorney meets this responsibility by speaking before civic and public organizations upon request, and by serving on committees and boards devoted to improving the legal system and law enforcement policies and procedures. The County Attorney is also involved in promoting legislation designed to improve the criminal justice system, and/or testifying about legislation that affects law enforcement or victims.

The County Attorney's office has a Victim Assistance Program to help victims and witnesses with the criminal justice process. This program is designed to reduce the confusion and fear that people often experience when they become involved in a criminal case for the first time. The job of the victim/witness assistants is to inform victims about every phase of the criminal prosecution, and to insure that they have input into the disposition of the cases involving them. The Victim Assistance Program in Strafford County is unique in the State in that the director and coordinator of the program are trained in conducting interviews with children and adult victims of physical or sexual abuse or assault. To protect such victims from multiple interviews, and to protect the integrity of the investigations, Strafford County has long followed a protocol requiring that such victims be interviewed only once, on videotape, in the County Attorney's office. This protocol has been successful in protecting victims from being "re-victimized" by the court process. It has also been an invaluable tool in screening cases that should not be prosecuted and laying the groundwork for a successful prosecution in cases that are pursued.

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The Strafford County Attorney has a Chief Investigator on staff, whose primary responsibility is to conduct any follow-up investigation required on felony cases. The Chief Investigator assists the office's prosecutors in trial preparation where necessary, including locating witnesses for trial. The Chief Investigator has also conducted investigations in public integrity cases that have been referred to the County by the Attorney General's office, and for local police departments within the County where there is a conflict that prevents the local agency from undertaking the investigation. In addition, the Investigator has conducted internal investigations for the County at the request of the County Commissioners. The Chief Investigator also coordinates and assists in conducting training programs offered by the County Attorney's office to all law enforcement agencies in the County.

The Strafford County Attorney's office is the only County Attorney's office in the State that has countywide vertical prosecution for all felonies. As soon as a felony arrest is made in the County, the case is handled by the County Attorney's office. There is an Assistant County Attorney available by cell phone at all times to facilitate notification of felony arrests, and/or to consult with police departments on initial charging and bail decisions. Thereafter, the attorneys assigned to the District Courts handle the arraignments and probable cause hearings held there. With the County Attorney's office involved in felony cases earlier in the process, consistency in the handling of these cases has improved, and the flow of cases from District Court to Superior Court has become smoother and speedier.

The County Attorney's office also prosecutes misdemeanor domestic violence cases in the District Courts for all of the County's 14 police departments, and for the State Police. Three attorneys (1 part-time) are assigned to handle these cases and the felony cases while they are in District Court. In addition, there are two victim/witness assistants (and one Americorps volunteer) assigned to assist victims in the domestic violence cases in District Court. In prosecuting the domestic violence cases, the County Attorney's office works as part of a broader Domestic Violence Project for Strafford County, the goal of which is to utilize a multi-disciplinary approach to the problem of domestic violence by all involved agencies, including police departments, the Department of Corrections, Strafford County Community Corrections, A Safe Place, Sexual Assault Support Services, and the Strafford County Family Violence Council. Through federal grant funds, the County Attorney has been able to add a Domestic Violence Investigator to the staff, who assists the prosecutors and local police departments in misdemeanor domestic violence cases in much the same way as the office's Chief Investigator does in felony cases. The DV Investigator has also worked on developing proactive measures aimed at reducing domestic violence in the County by increasing community monitoring. The federal grant also funds the position of Domestic Violence Project Coordinator, whose job is to facilitate communication between Project partners and organize trainings for individuals and organizations involved in the Project. Federal grant funds also have allowed the County to fund projects within the participating communities for videotaping domestic violence crime scenes and victim/witness statements for later use in court, in an effort to improve the quality of prosecutions.

The County Attorney's office is active in advising local officials in many areas of the criminal law. As set forth above, the County Attorney continues a policy of having a prosecutor available 24 hours a day to advise and assist the County's 14 police departments, Troop A of the State Police, and the Drug Task Force on legal issues that arise in the course of their investigations. The Superior Court Victim Assistants are also available 24 hours to consult on sexual assault cases and schedule forensic

STRAFFORD COUNTY 2009 ANNUAL REPORT

interviews of victims. The County Attorney's office continues to offer law enforcement trainings as often as possible for police departments within the County. Domestic Violence trainings are offered at least twice each year.

The County Attorney remains actively involved in the first adult Drug Court in New Hampshire. This program represents a cooperative effort between law enforcement, prosecution, defense, treatment professionals, the Court, and the County to take criminal cases that arise from drug addiction out of the regular court system and into a system where treatment and cure of the addiction is the focus. This is part of continuing efforts by many partners in the criminal justice system to reduce incarceration rates without jeopardizing community safety. In the same light, the County Attorney, in conjunction with the Community Corrections Program, Community Partners and the Public Defender's Office, has begun a pilot Mental Health Court Program in the Rochester District Court. The County Attorney sits on the Rochester District court Mental Health Court team, represents another innovative approach to rehabilitating criminal offenders at the least expense to the taxpayer.

A new initiative originating from the County Attorney's Office is the Habitual Offender Academy Program. This program allows persons convicted of non-DWI Habitual Offender cases to serve their sentence on an electronic monitor while working with Academy staff to regain their legal driving status. Normally, the participants would be serving mandatory minimum jail sentence costing the taxpayer money and doing nothing to rehabilitate the defendant or reducing the recidivism. The Habitual Offender Academy represents another partnership between the County Attorney, House of Corrections and Community Corrections staff.

The County Attorney's Office is also partnered with a full-time Child Advocacy Center (CAC) for Strafford County. The CAC was officially opened in the Fall of 2006. The CAC provides a separate, child-friendly space where children who are alleged victims of abuse or abusive crimes can be interviewed on videotape by a trained forensic interviewer. Through the efforts of the CAC Coordinator, the CAC is also a meeting place where representatives from the Center's partner agencies (law enforcement, DCYF, medical and mental health treatment providers, etc.), can discuss and monitor cases brought to the CAC to ensure that proper referrals and follow-up are conducted to obtain necessary services for the victim and his/her family, and to make the victim's involvement with the courts less traumatic.

Respectfully submitted,

Thomas P. Velardi

Thomas P. Velardi
Strafford County Attorney

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 ANNUAL REPORT OF THE STRAFFORD COUNTY SHERIFF'S OFFICE

R.S.A. 104:5 Duties: He by himself or his deputies shall serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of Crier of the Court.

The Strafford County Sheriff's Office performs civil process service throughout the County, provides prisoner transports and security while in the Courtroom and has a responsibility for transporting Involuntary Emergency Admission (IEA) patients to their appropriate destination.

The Sheriff's Office has a Deputy whose primary responsibility is to investigate and apprehend fugitives from justice; investigate felony capiases, domestic warrants and small claims warrants.

Through federal and state grants, the Sheriff's Office was able to interact with the United States Marshal's Office in the apprehension of federal fugitives related to drug charges, gun charges, sexual offenders and domestic capiases; the NH Department of Safety for Law Enforcement Terrorism Prevention Program; and the Department of Justice for Combating Underage Drinking Program.

The Sheriff's Office performs polygraph services at no cost to the cities and towns of Strafford County.

The Sheriff's Office provides a search and rescue service for Strafford County with the use of the Bloodhound Unit Division. The dedication of this Division is instrumental in developing the potential of finding lost or runaway children and lost or missing elderly people. In addition, the Unit provides assistance to local Law Enforcement Agencies in criminal matters and the apprehension of suspects.

The following is a breakdown of services provided and revenue returned to Strafford County in 2009:

<u>Number of Prisoner Transports (courts/hospitals/etc):</u>	<u>8,596</u>
<u>Number of Civil Process Services:</u>	<u>8,065</u>
Civil Process Revenue Returned to County:	\$ 190,000
Courthouse Perimeter/Prisoner Custody & Control	174,850
Juvenile Transport Revenue Received from State	3,500
Restitution Revenue Received from State:	776
Prosecutor Revenue Received from five (5) Towns:	57,900
US Marshal's Reimbursement (Guard Security):	34,936
Outside Detail Revenue:	32,194
Witness Fee Revenue:	31
 Total Return to Strafford County:	 \$ 494,187
Sheriff's Office Operating Budget:	\$1,334,872
Cost to Strafford County Taxpayers:	\$ 840,685

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The Sheriff's Office provides personnel who dispatch for Barrington Police; Durham Police and Fire; Rollinsford Police; Milton Police; Farmington Police, Fire and Ambulance; New Durham Police; Middleton Police, Fire and Ambulance; Strafford Police and Lee Police. Additionally, Strafford County also provides secondary 911 Dispatch back up for the cities of Dover, Somersworth and Rochester.

I would like to thank the residents of Strafford County; the Strafford County Delegation; the Strafford County Commissioners; Raymond Bower, County Administrator and my entire staff at the Strafford County Sheriff's Office and Dispatch Center for their continued assistance and cooperation.

Respectfully Submitted,

Wayne M. Estes

Wayne M. Estes, High Sheriff
Strafford County Sheriff's Office

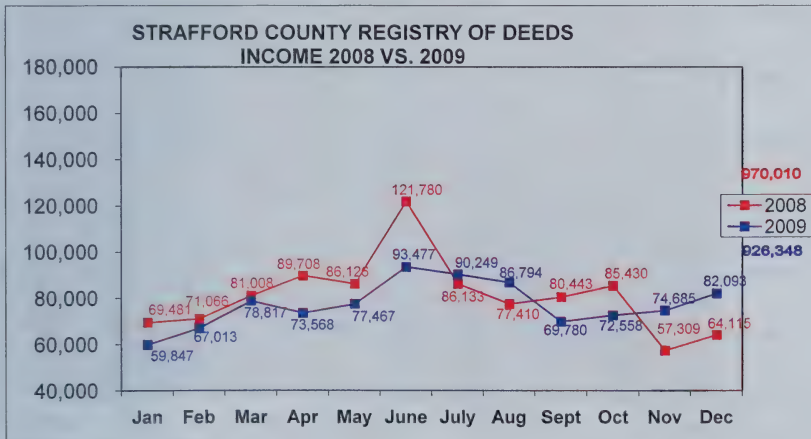
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2009 ANNUAL REPORT OF THE STRAFFORD COUNTY REGISTER OF DEEDS

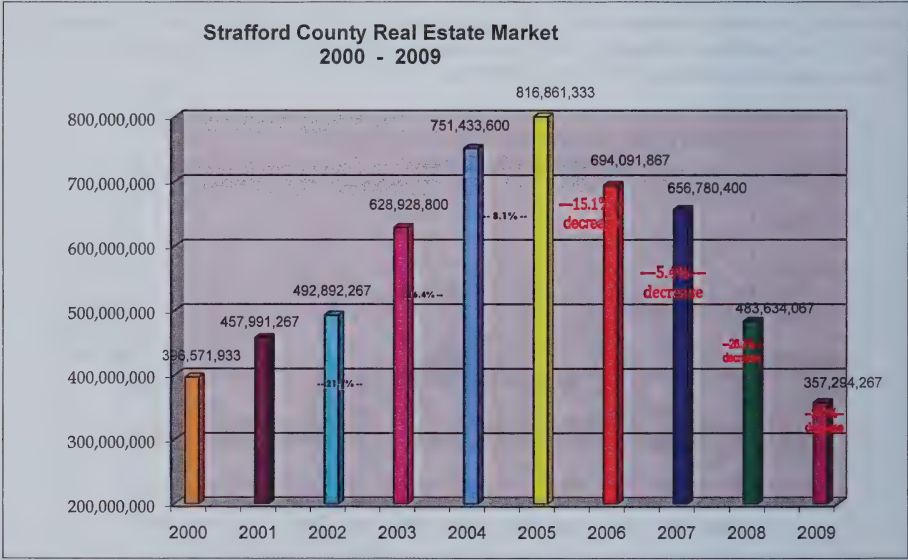
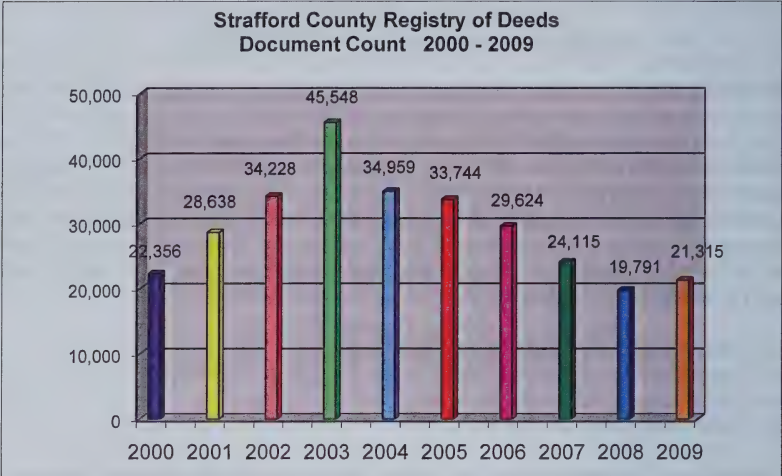
2009 was a transformative year for the Strafford County Real Estate Market, with the first half of the year bearing the full weight of the national recession. As an example, in June of 2008, the Real Estate Transfer Tax (RETT) brought in \$1,248,000; during that same time period in 2009 the RETT had taken in only \$532,000, for a 57.4% decrease. However, the last quarter of 2009 witnessed the beginning of a turnaround. While the RETT was up a modest 3.2% for the last quarter, we took in \$1,620,824, as opposed to 2008's \$1,570,325. Income to the County also showed a much stronger improvement for the same time period, generating an additional \$22,482 in income. Foreclosure numbers continue to go up with 354 recorded in 2009, a 12% increase over the previous year. To further illustrate this information, I have enclosed the following documents (see charts below):

- Strafford County Registry of Deeds Income 2008 vs. 2009
- Strafford County Registry of Deeds Total Income to the County 2000-2009
- Strafford County Registry of Deeds Document Count 2000-2009
- Strafford County Real Estate Market 2000-2009

As I started to plan the 2010 Registry Budget, I recognized the fact that the county taxpayers are still under a tremendous burden. Given these facts, and with a full recovery years away, my department's 2010 budget proposal will be less than a one percent increase over the 2009 budget. The efficiency of our website continues to be the main reason for keeping the cost of operations so low, in addition to generating income of more than \$75,000 annually.



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YEARLY FORECLOSURES 1991 THROUGH 2008

<u>Year</u>	<u>Total Foreclosures</u>
1991	513
1992	391
1993	328
1994	271
1995	159
1996	160
1997	129
1998	87
1999	82
2000	40
2001	35
2002	38
2003	32
2004	31
2005	40
2006	119
2007	229
2008	313
2009	354

REVENUES

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1991	\$ 1,977,391	\$ 463,461	\$ 2,440,852
1992	\$ 1,832,936	\$ 520,341	\$ 2,353,277
1993	\$ 1,674,373	\$ 540,896	\$ 2,215,269
1994	\$ 1,774,715	\$ 515,496	\$ 2,290,211
1995	\$ 1,722,451	\$ 453,342	\$ 2,175,793
1996	\$ 1,792,083	\$ 510,340	\$ 2,302,423
1997	\$ 2,111,521	\$ 542,686	\$ 2,654,207
1998	\$ 2,623,241	\$ 702,036	\$ 3,325,277
1999	\$ 3,945,457	\$ 772,870	\$ 4,718,327
2000	\$ 5,710,249	\$ 827,000	\$ 6,537,249
2001	\$ 6,593,361	\$1,190,535	\$ 7,783,896
2002	\$ 7,393,384	\$1,430,648	\$ 8,824,032
2003	\$ 9,056,575	\$1,967,045	\$11,023,620
2004	\$10,812,548	\$1,694,527	\$12,507,075
2005	\$11,800,503	\$1,720,614	\$13,521,117
2006	\$ 9,896,684	\$1,495,355	\$11,392,039
2007	\$ 9,457,638	\$1,264,920	\$10,722,558
2008	\$ 6,964,331	\$ 970,010	\$ 7,934,341
2009	\$ 5,225,183	\$ 926,093	\$ 6,151,276

STRAFFORD COUNTY 2009 ANNUAL REPORT

The Deeds Office continues to update and modernize its recording system and to fulfill the requirements of the laws that apply to functions of recording, retrieval, and security of land records within the office. I would like to take the opportunity to thank my staff, the Strafford County Legislative Delegation, the County's Administrative staff, and my fellow County Elected Officials for their support and counsel.

Respectfully submitted,

Leo Lessard

Leo Lessard, Registrar of Deeds
Strafford County Registry of Deeds

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 ANNUAL REPORT OF THE RIVERSIDE REST HOME ADMINISTRATOR

Riverside Rest Home is a 215-bed nursing facility established to care for the medically frail and elderly of Strafford County. Almost all of our residents are financially destitute due to the costs of medical care associated with their illness(es). As part of its operations, Riverside Rest Home manages a 20-bed unit dedicated to caring for people with Alzheimer's disease and related disorders and a twenty-two (22)-bed unit for residents who are challenged by behavior problems. Our facility has an excellent reputation for the care given by our caring, professional staff.

Consistent with Riverside Rest Home's mission, we responded to many community crises in 2009. Riverside staff skillfully assisted with these emergencies by helping with placements with community-based services or in Riverside if necessary. This policy, as authored by the Strafford County Commissioners, offers Riverside Rest Home staff the flexibility to handle a wide range of clients with admission criteria based on "how safe" a citizen is in their current living situation.

Activities held throughout the year included:

- Wii Game System
- Holiday Celebrations with Party and Decorations on each Unit
- New Year's Party
- Super Bowl Party
- Valentine's Day Parties
- Winter Blahs Party
- St. Patrick's Day Party
- Easter Egg Hunt with Staff's Children and Children in Motion Day Care
- Children's Fashion Show with Staff's Children and Children in Motion Day Care
- Participation in Memorial Day and Veterans Day Parades in Rochester
- National Nursing Home Week in May
- Pancake breakfast for staff, residents, and families
- New England Telephone Pioneer Party
- Family Resident Non-Alcoholic Cocktail Party
- Carnival Day of Fun Activities
- Ice Cream Smorgasbord
- Indian Head Resort
- Mohegan Sun Casino
- Visits to State Parks and Beaches
- Concerts on the Commons in Rochester, Prescott Park in Portsmouth, Cocheco Park in Dover
- Rochester Fair trips with 175 residents participating
 - ★Residents won over 210 ribbons for contest entries
- October Fest
- Halloween Party
- Trick or Treat with Children in Motion Day Care and Staff's Children
- Christmas Fair & Bake Sale
- Church services twice a week; Bible study once a week
- Eucharistic Ministerial Distribution involving training program adopted by NH Diocese of Manchester
- Trips to Rockingham Park and Seabrook Greyhound Races
- Fishing trips
- Theater and Movie Matinee trips
- Boat Trips
- Ice Cream Trip
- Canobie Lake Trip
- Funtown Trip
- Christmas Tree Shop Trips
- Baseball Games
- Resident Council and Dietary subcommittee meetings
- Morning Coffees and Afternoon Teas

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- Small group activities
- Men's & Ladies Groups
- Makeovers and manicures
- Planting vegetable & flower gardens
- Sewing and art group
- Social Club
- Breakfast Club
- French Group
- Red Hat Group
- Newspaper Group
- Woodworking, Ceramics, Flower Arranging, and General Craft Classes
- Exercise Groups
- Computer Classes
- Word, Card and Board Games
- One-on-One Activities with Residents & Staff
- Individuals Programs to Visit and Socialize with Family and Friends in the community
- ★Family/friends weddings, funerals, parties, camp, etc.
- Pet Therapy on all Units
- Clothing Show
- Mentoring Programs at Mastway School
- Weekly Programs with Children in Motion Day Care for Residents and children
- 30% of Residents Voted in Election—highest percentage of participation in many years
- Special Events at County Cities and Towns
- Programs provided by the Elks and Emblem and Victory Clubs
- Karaoke
- Live Entertainment
- Shopping trips
- Dinners out to restaurants
- Many, many other activities on a daily and evening basis, seven days a week
- Veteran's Group
- Special Small Groups
- One-on-One Activities
- Barbecues
- Strawberry Festival
- Apple Crisp Day
- Spring Fling
- Music Therapy Unit 1A and Unit 5
- E-Mail Family and Friends
- Young Seniors Group for Age 55 and Younger
- Host Flag Retirement Ceremony
- Bowling
- Billiards
- Attend Flag Day ceremonies
- Make cards for troops in Iraq
- Greet arriving and departing Troops, Iraq and Afghanistan at Pease AFB
- Gardening Club
- Photography Club
- Free Membership for our Veteran's in the VFW.
- VFW Bingo Games.
- Trips to Seacoast Bingo
- 9/11 Make and Deliver Breakfast items to local Fire Stations and Police Departments

In 2010, we will look forward to the continued challenges associated with the State Medicaid inspections. In 2009 we enjoyed a very successful survey process. RRH staff has worked hard to prepare for these regulatory challenges.

We continue to be very pleased with our relationship with our hospice providers. Approximately 90% of RRH residents who die at the facility receive the benefits of this excellent program. Hospice employees assist RRH staff in managing resident end-of-life care and preparing families for the challenges associated with losing a loved one.

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In closing, I would like to recognize the excellent senior staff of Riverside Rest Home, particularly Melody Jones, Director of Administrative Services, Tracy DiCicco, Director of Nursing, Daralyn Stewart, RN, Director of Staff Education and Infection Control, and Pam Doyle, Assistant Director of Nursing, all who have been very supportive during my tenure at Riverside. I would also like to thank the Strafford County Commissioners for providing guidance, direction, and support. With everyone's continued efforts, coupled with the support of the Strafford County Delegation, Riverside will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,

Raymond F. Bower

Raymond F. Bower, Administrator
Riverside Rest Home

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2009 ANNUAL REPORT OF THE STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS

The year of 2009 was our fifth year of operating the new jail. Revenue from inmate boarders for the year was \$5,652,200.72, an increase of \$33,175.66 from last year. Our average daily population decreased from 400 in 2008 to 397 in 2009. This shows that our population has stabilized, but it is too soon to indicate a trend. Our highest population for the year was 456 on July 23rd, and the lowest was 371 on November 15th. Statistics for a snapshot of our population at the end of 2009 show as follows: Percentage of inmates sentenced: 16%, pre-trial: 13%, boarders: 71%. The average length of stay for Strafford County inmates increased from 33.2 to 35 days. We booked 4,115 persons, including protective custody holds, which is down from 4,362 from 2008 (5.6%). We conducted 978 video arraignments, about the same as last year.

I am again pleased to announce that all Strafford County Correctional Officers completed the required annual 30 hours of training necessary to maintain their certification. We laid off six (6) staff and asked employees to give up a portion of their salaries for budgetary purposes. One officer resigned and we hired one back. Officer R. Hayden was selected as a Field Training Officer. Officer J. Forcier returned from serving his country in Iraq. Twelve (12) Correctional Officers gained their certification by passing the 120 hour training sponsored by the New Hampshire Association of Counties (NHAC) during the two Correctional Academies this year. Officer K. Bowdridge received honor graduate of his class. A 32 hour class on Direct Supervision was given to the 26 officers who had not yet had the training. The class content is provided by the National Institute of Corrections (NIC). Three officers from our Special Response Team (SRT) attended the mock riots in West Virginia. This training is attended by departments from around the nation where several days of realistic scenarios are experienced in a non-operational prison. We also provided training on the Prison Rape Elimination Act (PREA) for all staff, as well as published flyers for all visitors and inmates to help spread the word about this problem which is serious in some facilities. We received the results from last year's New Hampshire State Prison's PREA survey of our inmates and were pleased to see no areas of concern.

Five hundred and fifty nine (559) persons toured our facility in 2009, including 11 doing the Diversion tour for at-risk teens. Tours were given to students from Dover, Durham, Portsmouth, Rochester, Cocheco Arts & Technology Academy, and UNH. Professional tours included NH Probation and Parole, Strafford County Attorney's office, NH League of Women Voters, Cheshire County Superior Court, Rockingham County Superior Court, Merrimack County Corrections Department, Leadership Seacoast, and Cumberland County Jail, Maine.

The U.S. Department of Homeland Security, Immigration and Customs Enforcement Office of Detention and Removal returned for another annual inspection which we passed with no issues. We converted a bathroom to be utilized as a barber shop to bring us more within their standards.

We had 819 disciplinary hearings this year, for an increase of 172 (26%) over last year. This is the highest amount to date. I expect there is a direct correlation between our high population days and disciplinary issues. The average daily population, which was down this year, does not reflect the number of days we had a high population compared to past years. This year we had the highest population number we've ever seen and conversely we did not once reach 2008's lowest level.

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I am proud to announce that we had our sixth Employee Recognition Banquet for department personnel this year. The awards for 2009 were as follows:

Employee of the Year Award: Officer Robert Hayden

Community Service Award: Industries Director Marilyn Allen

Supervisor of the Year Award: Sergeant Chris Brackett

Officer of the Year 1st Shift: Officer David Meehan

Officer of the Year 2nd Shift: Officer Donald Wood

Officer of the Year 3rd Shift: Officer Michael Garcia

Administration Employee of the Year: Officer Ann Fournier

Medical Department Employee of the Year: Rebecca Eischen, LPN

Community Corrections Employee of Year: Officer Will Britton

Community Corrections Supervisor of the Year: Ass't Director Joseph Devine

Food Services Employee of the Year: Peter Donnelly

Rookie of the Year: Scott Chabot

Life-Saving Award: Lieutenant Donna Roy, Officers Gilleen Nelson, Brent Chapple, Kevin Boucher, Michael Landry, and Jason Collins

Humanitarian Award: Supervisor David Bedard

Innovation Award: Lieutenant Donna Roy

We are continuing to expand our efforts to help inmates transition into society. In November we opened our new Transitional Housing unit to assist inmates getting out, in addition to our Case Manager, Isabel Padial, who coordinates release plans for inmates being discharged. This unit is for released inmates who have no housing, pending their relocation. It opened with six (6) beds, which has increased to twelve (12) beds due to demand. The addition of the Coast Bus line to the County Complex has helped make this housing successful as all residents are required to go out and look for jobs and housing. It was built in a wing of the minimum custody Annex housing area.

With the economy hurting businesses and residents in Strafford County, helping inmates transition into the community has been more challenging than in previous years. Work release numbers were down 62%. Our program to help inmates get jobs was busy, but results were less than any previous year. In an effort to keep inmates active, we are providing work for inmates around the Complex, more to help get them out for work details; the incentive for good work is a visit pass.

It takes special staff to maintain a positive outlook for inmates who are feeling the pressures of incarceration and planning a successful return to society. With our staff turnover rate drastically reduced, I believe that as experience grows, so does our ability to cope with managing the 400 or so people who live here. Direct Supervision inmate management and building design contribute to our success, but the underlying factor is staff. I thank them for their efforts to provide a safe and secure facility. Their dedication and motivation to maintain this department's leadership role in the criminal justice field is inspiring. Evidence of our success is shown in one way by the number of people who come for tours. They wouldn't come if we did not have such a reputation for being a top performer in the field. Showing off our facility is a great way to educate the community about what our staff has accomplished. Our officers and support staff are inspiring for how they do it, as well as for what they do. As tours walk into a housing area and observe one correctional officer in charge of a quiet unit with 72 inmates, they see how it is supposed to work. I think it boils down to a knack for human relations which the staff has cultivated over time. Each officer has had to learn how to cope with the

STRAFFORD COUNTY 2009 ANNUAL REPORT

stressors of correctional work, which I know is hard to do. Inmates, by nature, are held against their will, so helping them cope with the culture of a jail is very demanding. As I watch the shifts change, I wonder how staff maintain their cheerfulness knowing that at any time the serenity of the facility can be disrupted to an extreme. It is the little things which matter and my staff are experts at discerning what is needed and accomplishing the mission-guided goals we have dedicated ourselves to achieve. They are the heroes of the day, every day.

Our contracts with other agencies also bespeak our success in this field. We wouldn't be filling so many beds if it weren't for the efforts we have made to comply with contractual obligations, handling of grievances, and preventing legal issues from arising. Staff efforts to change what is needed to comply with the inspections of outside agencies have been effective in showing off our professionalism and dedication. I thank them for their outstanding work which has resulted in passing every inspection we have ever had.

I also want to thank County Administrator Ray Bower and the Board of County Commissioners for their continued support. I know we would not be so successful if it weren't for their attentiveness to our needs. Their leadership is often behind the scenes, but very important to our effectiveness. Giving us a direction to focus on is essential to planning, budgeting and managing in a changing world. Their involvement is crucial to determine how best to meet the future. Their vision is the mainstay of our course.

I look forward to another year of challenges and successes as we help people move toward, and sustain, a lawful and orderly place in society.

Respectively Submitted,

Warren Dowaliby

Warren Dowaliby, Superintendent

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2009 PROGRAMS REPORT

Educational Programs

Education: GED preparation and Adult Basic Education. Dover Adult Learning Center provided GED and Adult Educational classes four days each week for a total of 17 instructional hours per week.

Special Education: Special Education was offered at SCDOC. Coded students are referred to a tutor who contracts with the local school districts to provided services to incarcerated special education students

Volunteer Tutors: 4 volunteer tutors worked in the facility in 2009, providing a combined average of approximately 12 tutoring hours a week.

GED Exam: 70 inmates were administered the GED exam. 53 passed all sections of the exam. 17 passed portions of the exam.

Therapeutic Community Program / Women's Recovery Program

The table below illustrates the 2009 outcomes of these programs:

Amount of services:	
Number of days of residential treatment provided.	365
Previously funded RSAT beds continued during grant cycle.	32
New treatment beds added with RSAT grant funds during this grant cycle.	0
Treatment beds funded through other sources, but enhanced with RSAT-funded services.	32
Average length of stay in the residential program in days.	93
Total number of offenders entering an RSAT-funded treatment program.	211

Substance Abuse / Behavioral Programs

Drug and Alcohol Counseling: SCDOC contracted with Southeastern Services to provide 20 hours per week of drug and alcohol counseling services. Educational groups were offered weekly to each housing area in the jail.

Alcoholics Anonymous and Narcotics Anonymous: AA groups for both male and female inmates were held weekly for each housing unit and daily for the TC units, this past year. NA groups were held bi-weekly.

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Anger Management Training and Life Skills Classes: SCDOC provided 7 classes per week of the anger management and life skills program.

Ending the Violence Program: Three sessions offered weekly in 2009

Victim Impact Seminar: This class was offered to NHSP female inmates on a weekly basis.

Positive Options Program: This program offers individual modules of anger management, attitude adjustment and life skills classes. A program counselor and volunteer provided individual service to 5 inmates weekly.

Pet Therapy: Offered weekly for two hours

Yoga: Two one hour classes weekly.

Jail Diversion Program: 21 inmates were screened and trained as jail diversion speakers in 2009.

Vocational Services

Pre-Employment Program (PEPP): This program teaches inmates job search skills, helps them to prepare resumes and job applications and teaches job interview skills. 7 classes were held per week in 2009.

Labor Room Program: Employment Security Program: This program provides direct employment assistance and placement into work release jobs through SCDOC and the NH Employment Office. Inmates were transported to NH Works at least twice per month for job search assistance.

Computer Classes: Dover Adult Learning center provided computer classes at SCDOC. 4 basic and 2 advanced classes were offered weekly.

Typing Class: Dover Adult Learning center provided 3 basic typing classes at SCDOC.

Career Assessment: This program assisted inmates with vocational evaluation and planning. In 2009, 92 inmates completed this program.

Work Release Program

Work Release Inmates: There were a total of 18 inmates on work release for 2009.

2 inmates were released for Home-Care Release

Spiritual Services Conducted in 2009

Sunday Service: Weekly Catholic group that meets on Sunday for the female inmates:

Sunday Book of Daniel Bible Study: Weekly group for female inmates

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Monday Night Bible Study: Bible study conducted for female inmates and special needs inmates

Catholic Services: Weekly Catholic program offered to females and to male general population units.

Bible Study and Music Ministry: Program for male general population that includes bible study and spiritual music.

Chaplain: Jail chaplain was available for a total of 20 hours per week for individual spiritual counseling, services and guidance.

Catholic Counseling: Two volunteers currently offer individual Catholic counseling to inmates.

Confessional and Reconciliation: A Catholic priest is available upon request for these services.

Internships

SCDOC hosted interns from the University of New Hampshire in 2009. 2 interns were from the Justice Studies Program, 2 interns from the Psychology Program and one from the Social Work Program. During the academic year each of these interns provided approximately 12 weekly hours of service. Duties included: Assistance with educational programs, assisting with discharge plans, observing in the TC units and administrative support.

Inmate Services

Library: The programs department solicited and managed donations of more than 3,000 books in 2009. Currently there are more than 11,000 titles in the library.

Law Library: 4 Law library computer stations containing NH State, Federal and Immigration Laws were provided for inmate use.

Respectfully Submitted
Jake Collins, Assistant Superintendent

STRAFFORD COUNTY 2009 ANNUAL REPORT

2009 DISCHARGE PLANNING YEARLY REPORT

Below are the 2009 Discharge Planning statistics indicating the services inmates needed upon their release:

<u>2009 Discharge Planning Statistics</u>	<u>1/1/09-12/31/09</u>
---	------------------------

Total Number of Discharge Planning Interviews	125
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Services Inmates Needed Upon Their Release:

Transportation	80
Health Care	76
Employment	73
Public Assistance	42
Housing	41
Substance Abuse Treatment	39
GED	37
Medication	32
Mental Health Treatment	29
ID	15
Domestic Violence Class	8
Anger Management Class	2
Psychiatric Evaluation	1
Sex Offender Class	1

Total Number of Services Needed	476
---------------------------------	-----

As in years past, the inmates being released lack basic needs such as; health care, employment, transportation and housing. As part of the discharge planning, inmates are referred to the appropriate community agencies for assistance with their needs. Many of them follow through with the recommendations of their discharge plan. However, even though follow through is strongly encouraged and recommended, it is not mandatory and it is left entirely up to the individual. The inability of some individuals to follow through can be due to many reasons, but based on my observation, there are several factors hindering a person. For instance; lack of basic necessities, fear of asking for help, pride, feeling ashamed or no motivation. With this being said, it may be worth considering a mentorship program for released inmates and post-release case management to insure proper follow-up with discharge recommendations and advocacy for the ex-offender.

Respectfully submitted,
Isabel Padial
Discharge Planning

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2009 JAIL INDUSTRY ANNUAL REPORT

The Jail Industry continued to grow this year even though the economy was suffering. AirMar was not able to utilize our services as much because of a slowdown in orders and they must of course employ their workers first. However, we were still able to certify two more private sector companies! In addition, we partnered with a company for a service project for a short period in 2009 as well. In addition, the Laundry section of our Jail Industry continues to do well. At present, we do laundry for the Strafford County Department of Corrections, in the areas that have no washers and dryers, Riverside Rest Home, Cochecho Valley Humane Society, and the Hyder Family Hospice, located adjacent to Riverside Rest Home.

Jail Industry inmates who have worked both for private sector partners, as well as our service industries, have logged a total of 15,302 hours of work. The total number of inmate workers who have been employed in the Jail Industries in 2009 was 87. The gross wages paid was \$68,732.00 Out of those wages \$2,527.00 was paid out of inmate wages to the State of New Hampshire's Victim Compensation Fund.

The goal of ISO certification for our company was finally realized! Stafford County Jail Industries is now ISO 9001-2008 Certified. This is a national/international certification recognized by all private sector manufacturing companies. The certification played a major role in securing two new additional companies in 2009 even in a depressed economy.

Another aspect of our business that we wanted to improve upon was our vocational component. That goal was also met. We now offer to inmate workers who qualify, a hand-soldering certification and a laundry management certificate, thus making them more employable upon release.

Respectfully Submitted,
Marilyn Allen,
Jail Industry Director

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2009 FAMILY RECEPTION CENTER ANNUAL REPORT

The Family Reception Center will have been in open for eight (8) years as of March of 2010. Our mission has been to provide a comfortable, trusting, and supportive environment, where inmates' families may come before or after visits to receive validation, support, and resources that may lessen the negative impact experienced through incarceration. Based on our data collection, we are indeed lessening stress. From April 2009 until the end of December 2009, we had over 1,945 individual contacts with friends and family members at the Family Reception Center. Quarterly events and special activities for families and friends take place at the Family Reception Center. Information on how to maneuver through the Corrections system is provided, as well as local agency resources and support. Donations to the Center have grown for our special events both by neighboring agencies and from individuals in the local communities.

The Family Reception Center continues to be self-sufficient, thanks to the generosity of volunteer staffing and continued grants for snacks, drinks, and special activities. We received a grant in 2009 awarded by the Bishop's Charitable Assistance Fund. We have already been notified of that we will receive this grant again in 2010. Additional funds are generated from the sale inmate photographs for their families. We continue to remain self-sufficient through these two avenues: grants and picture taking. There are no taxpayer monies used for this program.

Respectfully submitted,
Marilyn Allen Founder & Coordinator

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2009 STRAFFORD COUNTY COMMUNITY CORRECTIONS ANNUAL REPORT

Strafford County Community Corrections completed 2009 with a continued sense of accomplishment and determination to provide quality services to Strafford County. This is Strafford County Community Corrections' sixth year of operation.

We are located at the Strafford County Superior Court House, the William A. Grimes Justice and Administration Building, on the lower level along with the Strafford County Drug Court, the Strafford County Mental Health Court and the Stafford County Transitional Housing Program.

Strafford County Community Corrections continues to emphasize staff development through education and skills training. All staff has participated in job enhancement trainings. These trainings have been offered by the Strafford County House of Corrections, New Hampshire Police Standards and Training, and New Hampshire Public Risk Management Exchange. (Substance Abuse, Mental Health, Sexual Assault, Domestic Violence, Drug Recognition Expert) We were also again honored to have a another staff member receive a full scholarship to attend an Orientation for Pretrial Executives held in Denver, Colorado hosted by the National Institute of Corrections and the U.S. Department of Justice. William W. Britton, one of our case managers, received the Employee of the Year award and Krista Shevenell received the Administrative Assistant of the Year award.

The Pretrial Diversion Program, in collaboration with the Strafford County Attorney's Office, has grown four-fold this year. As you may remember, the Diversion Program has been created for people who have had no prior criminal dealings with the criminal justice system and whom the County Attorney's Office does not anticipate returning to the system. This year we had forty seven (47) participants, up from eight (8) in 2008. Of this year's forty seven (47), only one failed by not completing the program due to new charges that were brought up against them.

A new pilot program, the Employability Program, brings together the Strafford County Community Corrections Program (SCCCP) and the Division of Child Support Services (DCSS) in a partnership that will assist delinquent obligors to come into compliance with their child support order and help prevent civil incarceration to the Strafford County House of Corrections. This program is the first in the state of New Hampshire and shows one more time how Strafford County stays on the cutting edge with a seamless approach to corrections and the judicial process.

Strafford County Community Corrections would like to acknowledge and gratefully thank the Strafford County Superior and District Court Judges, the County Attorney's office, local Prosecutors and Defense attorneys, The New Hampshire Public Defenders office, local Police Departments and the Strafford County House of Corrections for their continued support. We would also like to thank the Strafford County Board of Commissioners and the County Administrator for their continued support and innovative guidance.

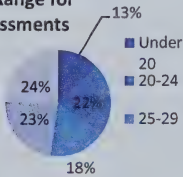
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Pre-Trial Assessments

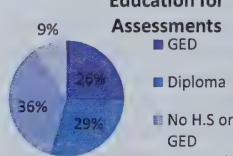
Strafford County Pretrial Services Mission Statement

Strafford County Pretrial Services will strive to assess, supervise and provide the necessary services for defendants. We will collaborate with the criminal justice community to assist in pretrial release decisions, promote community safety and ensure the return to court. This will be completed while honoring the constitutional presumption of innocence.

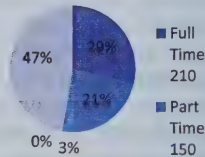
Age Range for Assessments



Education for Assessments



Employment



Strafford County Community Corrections completes assessments on all defendants booked into the Strafford County House of Corrections. This interview takes place as soon as possible, and is the first step in preparing the defendants assessment for court. The Intake Coordinator then uses the information gathered as a foundation to assist them when completing a report with the court.

The pretrial assessment is given to the Judge, to aide in making an informed decision when determining if bail supervision is necessary. The assessment is available for use during the defendant's arraignment, probable cause hearings, and bail hearings. Community Corrections did see a decline in assessments for 2009. We attribute this to the newly formed Mental Health Unit that now conducts assessments on all mentally ill inmates.

During 2009, we conducted a total of 791 assessments. Of the clients that were released to Community Corrections, we found 81% of them acceptable for the program.

The Defendants' Assessment contains information on:

*Criminal History
Pending Charges
Address History
Employment History
Education
Community Ties
Dependants*

The Defendants' Assessment is available to:

*Judges in District and Superior Courts
County Attorney's Office
Prosecutors or Law Enforcement Personnel
Defense Council
Probation Officers*

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2009 Assessments Show:

- 32% of the defendants interviewed are arrested by Rochester Police Department
- 40% of the defendants interviewed were charged with misconducts (Violation of Probation, Breach of Bail, Failure to Appear)
- 81% of the defendants interviewed are male.
- Defendants charged with a felony accounted for 42% of all defendants interviewed.

Pretrial Supervision **Strafford County Pretrial Services** *Vision Statement*

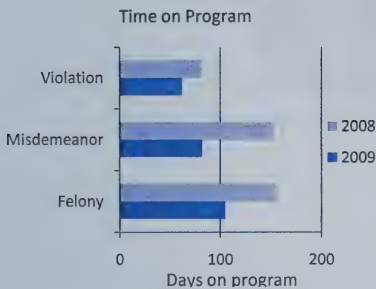
Strafford County Community Corrections strives to be a leader in the field of Pretrial Services. We can accomplish this by exemplifying the highest level of integrity, accountability, and we will develop and deliver exceptional services devoted to excellence.

All defendants on Strafford County Community Corrections must comply with a standard set of conditions. The court may also order specific conditions for the defendants to follow.

Just as with assessments, Community Corrections had a decrease in the number of intakes. In 2009, we had 424 intakes, down from 520. We also attribute this to all Mental Health cases being handled by a separate program now.

Of the clients placed with Pretrial Supervision, 40% came from Rochester District Court. We saw an increase of referrals for supervision from Superior Court. In 2008, we received 84 orders or 16%. For 2009, we had 127 orders or 31%.

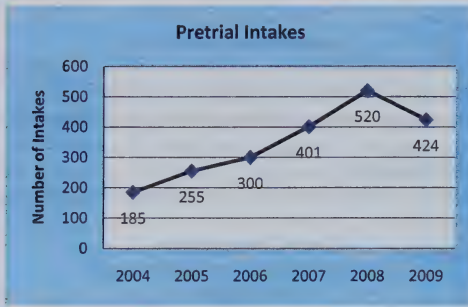
We also saw a decrease in the amount of time defendants were on Supervision. The largest decrease was for Misdemeanor cases that showed a decrease of 71 days from 2008 to 2009 (please refer to chart below). Based on these averages, Community Corrections defendants would have been in jail for a combined 44,520 days, at a cost to the County of \$3,249,960.



Trends for 2009 Intakes:

- 86% of the defendants being supervised are male.
- 25% of the defendants are over the age of 40.
- 42% of the defendants are unemployed.
- 31% of the defendants have no GED or High School Diploma
- 25% of the defendants have Domestic Violence related charges.

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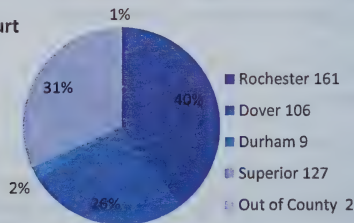
Standard Conditions:

- Check in by telephone daily to the appropriate Case Manager*
- Reporting to the office at the discretion of the defendant's Case Manager*
- Notification of all changes to telephone numbers, address, and employment*
- Refrain from the use of excessive alcohol*
- Notify staff of any contact with Law Enforcement*

Enhanced Conditions:

- Submit to mandatory random and scheduled drug testing*
- Adhere to a curfew*
- Electronic monitoring to include GPS or the use of remote alcohol monitoring*
- Refrain from the use of any alcohol*
- Refrain from possessing firearms*
- House checks to ensure compliance and verify address and living situations*
- Travel restrictions*
- Court ordered no contacts*

Intakes by Court



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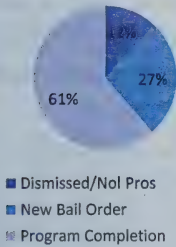
Disposition of Pretrial Clients

In 2009 Community Corrections had 324 pretrial clients exit supervision, 61% of the cases were found guilty and the defendant was sentenced, 27% received new bail orders removing them from supervision, and 12% had their charges either dismissed, nol-prossed, or were found not guilty.

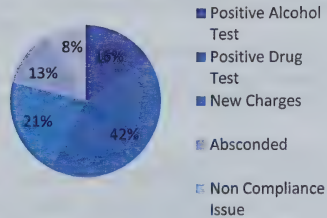
We feel 2009 was a very successful year for our pretrial division, in which 83% of our clients completed supervision, while 17% had violations that caused them to be terminated from supervision (repeated drug use, new charges, or absconding supervision). This means we only had 51 clients terminated from the program due to a violation compared to 115 in 2008.

The other major part of Pretrial Supervision program is to ensure the appearance in court. The national average for appearance in court is between 75% and 79%. Community Corrections clients appeared in court 99% of the time, having only 8 defendants who failed to appear in all of 2009.

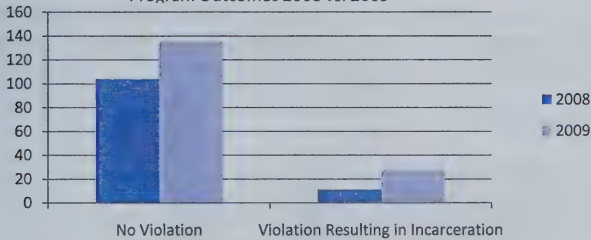
Closure Reasons



Type of Violation



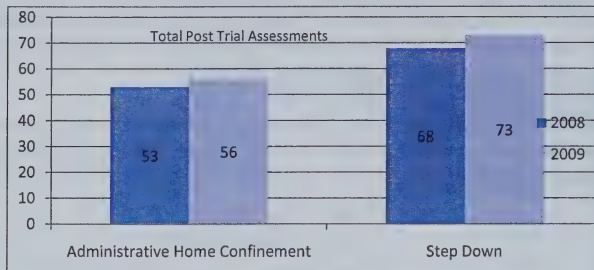
Program Outcomes 2008 vs. 2009



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Post Trial Assessments Post Trial Programs Mission Statement

Assess sentenced offenders housed at the Strafford County Department of Corrections and, if possible, divert them to intensive community based supervision while providing individualized treatment plans to help reduce criminal acts while promoting a safer community



Community Corrections has two post-trial programs. The first is Administrative Home Confinement (AHC). This is a court ordered program where the defendant typically spends some time in jail and the remainder at home and is supervised in the community.

The second program is the step down program. The idea behind this program is to encourage continued life improvements for inmates as they transition from life within the jail facility back into the community. This is accomplished by taking inmates incarcerated in SCDOC who are of good behavior and attending program. Community Corrections then files a motion on the defendant's behalf with the court. If granted, the inmate is released into the community under the supervision of Community Corrections.

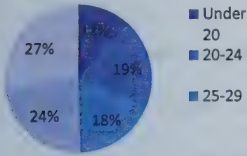
Community Corrections assess inmates in the jail to see if they are appropriate for either of these programs. In 2009, Community Corrections conducted 129 assessments. Community Corrections found 99% of the inmates assessed appropriate for supervision.

2009 Post Trial Assessments Show:

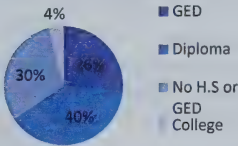
- 77% of the inmates assessed are male
- 40% of the felony convictions are Motor Vehicle related
- 36% of the misdemeanor convictions are Domestic Violence related
- 26% of the inmates were arrested by Rochester PD.

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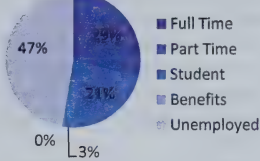
Age Range for Assessments



Education for Assessments



Employment

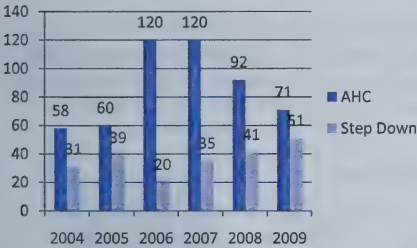


Post Trial Supervision

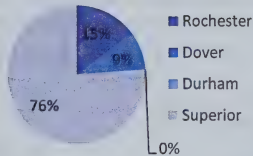
Post Trial supervision had another successful year in 2009. Administrative Home Confinement (AHC) had 71 intakes. This equals 8,922 jail days at a cost savings of \$651,330 to the County.

The Step Down Program had 51 intakes which is an increase of 10 from 2008. This accounts for 41% of all sentenced intakes. The step down program saved the County \$353,685 or 4,845 jail days. With these two programs Strafford County saved \$1,005,015.

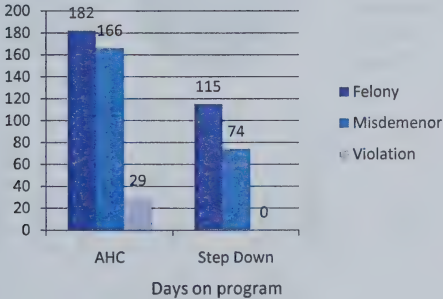
Post Trial Intakes



Sentencing Court



Time on Program



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For clients interested in Step Down the process is as followed:

- Jail Classifications Officers notify SCCCPC of sentenced inmates who are attending program and have clean disciplinary record.
- SCCCPC contacts inmates and delivers an application.
- When application is returned SCCCPC interviews and verifies information provided by inmate.
- Community Corrections speaks with the Prosecutor, to find their position
- If found acceptable SCCCPC notifies all parties and files a motion with the court requesting step down be granted.
- If granted the inmate is then released to the supervision of Community Corrections

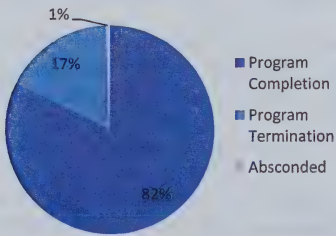
Disposition of Post Trial Clients

In 2009, Community Corrections had 165 post trial clients exit supervision. We feel this was a very successful year for our post trial division, in which 82% of our clients completed supervision, while 17% had violations that caused them to be terminated from supervision (repeated drug use, repeated alcohol use or new charges), and 1% of our clients absconding supervision and were later returned to jail.

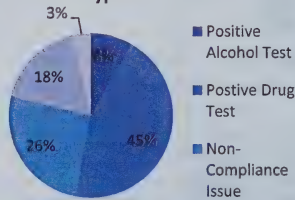
For our Step Down Program, we filed 50 step down motions, all of which were granted. 45 motions were filed in Superior Court, 3 motions were filed in Rochester District Court, and 2 motions were filed in Dover District Court.

For both of our sentenced programs, we are constantly making referrals to other programs. Some programs we have had our inmates attend are: Drug and Alcohol Counseling, Anger Management, GED, LADAC, Parenting Class, AA/NA meeting, and the TC aftercare.

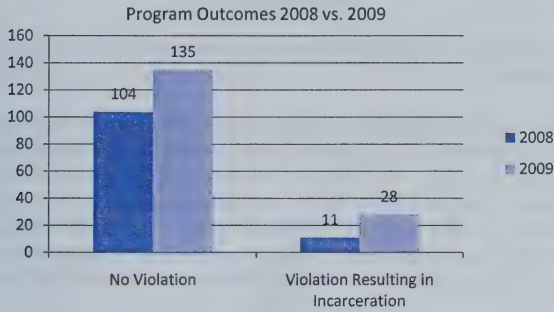
Post Trial Closures



Type of Violation



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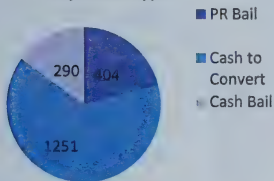


Drug Testing

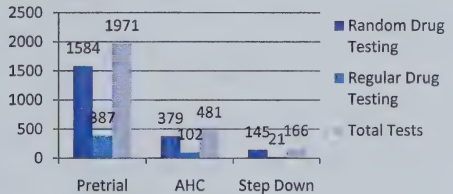
Drug testing is a condition of release that is most commonly used by the Judges and Community Corrections. Most defendants are tested using a random drug testing procedure, which can change to regular testing with the result of positive tests. Community Corrections has the ability to collect and test the sample in our office and can receive results in 12 minutes.

As you can see SCCCP, collected 2589 samples; 88% of those samples collected were negative for non-prescription drugs. Of the 12% that were positive, it included residual positive tests.

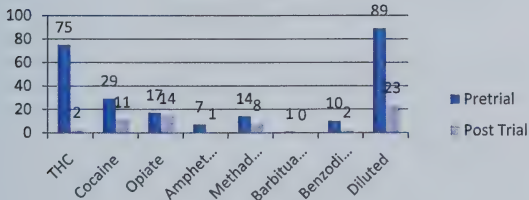
Pretrial Clients Drug Tests by Bond Type



Drug Tests Performed



Positive Drug Tests

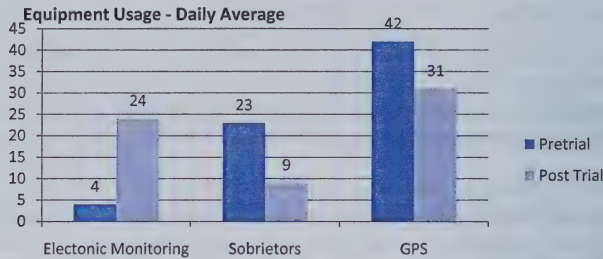


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Equipment

2009, Community Corrections averaged 129 clients a day on equipment which includes regular GPS supervision and/or a sobrieter.

Electronic monitoring is used to verify the comings and goings of our clients. It notifies us when the defendant is home and has left their approved residence. SCCCP is notified any time the defendant leaves their home at an unscheduled time and we are then notified again when they return home. SCCCP can use a sobrieter in conjunction with the electronic monitoring to send remote alcohol tests to the defendant's home and verify they are not drinking. The final piece of equipment that SCCCP can utilize is active GPS. This enables us to check a defendant's location in real time. This is particularly beneficial in verifying that the defendant does not have contact with a victim in Domestic Violence cases.

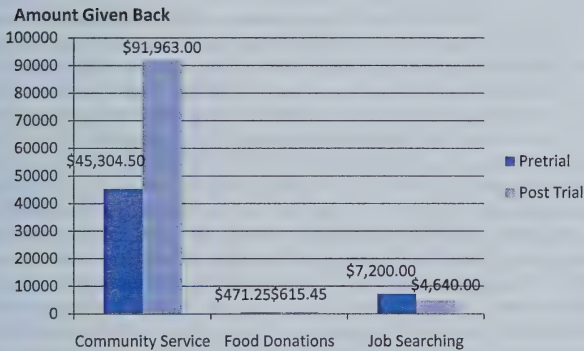
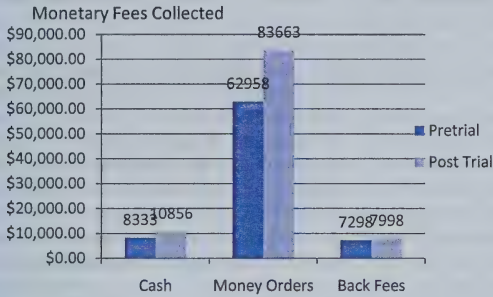


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Financial Summary

In total Community Corrections collected \$331,284.04 worth of revenue. This was completed by many different means; monetary, community service, food donations, and back fees.

This totals 1,715 community service days or 13,726 hours of community service given back to Strafford County. Community Corrections collected a total of \$181,106 in fees alone.



Respectfully submitted,

Joe Devine, Assistant Director
Community Corrections

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2009 ALTERNATIVE SENTENCING/SPECIALTY COURT REPORT

In 2009 the Alternative Sentencing Programs in Strafford County experienced growth and programmatic development. By rehabilitating offenders in the community, we are saving taxpayer money while maintaining public safety and returning offenders back into the community as law abiding citizens. The Alternative Sentencing Programs co-exist in this County as part of an overall shift in philosophy to supervise and rehabilitate non-violent offenders in the community with help from the entire-County infrastructure. Without any piece of this infrastructure, these programs would not be able to operate as efficiently or as successfully as they do. This infrastructure includes; Strafford County Community Corrections, including the Community Work Program, the NH Public Defenders-Dover office, the County Attorney's office, the Strafford County Department of Corrections including the Therapeutic Community, the Strafford County Sheriff's Department, Southeastern NH Services, NH Department of Corrections Probation/Parole, and the Strafford County Superior Court, Rochester District Court and Dover District Court. Of course, County-alternative sentencing programs require local government support and without this support from the Strafford County Commissioners, Chairman George Maglaras, Paul Dumont, and Robert Watson, these programs would not exist. The leadership from County Administrator Raymond Bower has been crucial over the past year, as he provides the initiative and support we have needed to grow. In 2010 we will continue to seek enhancement of our County Criminal Justice Programming and the infrastructure that supports these programs. Such targeted enhancements include filling our newly implemented Specialized Transitional Housing Program to capacity and seeking additional grant monies for expanded inmate re-entry and post sentencing supportive case management.

Strafford County Adult Drug Treatment Court

Following a year-long pilot program, the Drug Court commenced full-operations on January 19, 2006 after securing a Department of Justice grant for 3 years. The Drug Court is a specialty court program that connects non-violent, felony and misdemeanor-level, substance-abusing offenders and NH State Prison Parolees who meet the same criteria. These participants are sentenced out of Strafford County Superior Court, to an integrated system of intensive alcohol and drug treatment in the community, combined with case management, community monitoring, strict court supervision and progressive incentives and sanctions. By linking participants to treatment services, the program aims to address offenders' addiction issues that led to criminal behavior, thereby reducing recidivism, and protecting public safety. The Drug Court is designed to be a 12-month felony-level and a 6-month misdemeanor-level alternative sentencing program, divided into three phases, and followed by one year of probation. The Drug Court utilizes such programs as the Work Program, Therapeutic Community and Transitional Housing to help support sanctioning and clinical interventions. Over the past year, the Drug Court held steady with an average enrollment of 60 participants and graduated 19 participants from the program. The Strafford County Drug Treatment Court was the first adult drug court in NH. *For more information regarding the Drug Treatment Court please contact: Alex Casale, Director @ 516-7193 or Carrie Lover, Coordinator @ 516-7195.*

Strafford County Rochester District Mental Health Court Pilot Program

This alternative sentencing program commenced operations in June 2007. The Mental Health Court provides court supervision and treatment services to mentally ill defendants to promote engagement in treatment, improve quality of life, decrease recidivism and increase community safety and awareness of mental health issues. The Mental Health Court is a 3-phase specialty court program designed for adults who have one or more misdemeanor-level and/or felony-level offenses and who are eligible for mental health treatment. The Mental Health Court involves frequent court appearances, as well as individualized treatment planning and case management. This program also awards incentives for healthy, appropriate behavior and imposes sanctions for negative behavior. The Strafford County Community Corrections program has made great strides in identifying and releasing clients with Mental Health issues. In coordination with Strafford County Judges and the local

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mental health center, SCCCP has helped develop bail language that compels defendants to get mental health treatment as a condition of their bail. The continuity of supervision that is provided from Pre-trial to Post-trial is a major factor in the referral and success of the program. In 2009 the Mental Health Court averaged 12 enrolled participants and graduated 5 participants from the program. The Mental Health Court was an outgrowth from the Strafford County Mental Health Council. In 2007 the Council also began a Crisis Intervention Team which includes staff from the Rochester and Dover Police Departments, Community Partners and NAMI-NH. In 2008 this team became certified as a Crisis Intervention Team (CIT) who responds to mental health-related police calls to ensure a more systematic, sensitive approach to persons with mental health issues. *For more information regarding the Mental Health Court, please contact Frank Laratonda, Director @ 516-5172 or Carrie Lover, Coordinator @ 516-7195.*

Strafford County Habitual Offender Academy Program

After the NH Department of Corrections eliminated funding for the “traditional State Wide “Academy Program in 2009, the Strafford County Attorney’s Office identified a need for the continuation of such programming for an identified Habitual Offender population. The primary goal of the Habitual Offender Program is to help persons with a Habitual Offender charge work towards getting their drivers license back. This process entails guiding participants through the Department of Motor Vehicles. Those who participate in the program are also on Administrative Home Confinement through Strafford County Community Corrections Program. There are two tracks to the HO Program; one track for those who do not have any substance abuse issues and one track for those that do have substance abuse issues. Those who have a history with substance abuse are required to participate in counseling and self help meetings as determined by a drug and alcohol evaluation. All those who participate in the Habitual Offender Program regardless of the track are required to attend the Life Skills group that the program runs. All participants are required to complete 150 hours of community service, call in for nightly curfew checks, and maintain a full time job or full time schooling. *For more information regarding the Academy Programs, please contact Jennifer Laferriere, Director @ 516-7191 or Carrie Lover, Coordinator @ 516-7195.*

Specialized Transitional Housing Program

Strafford County is pleased to announce that the Specialized Transitional Housing Program opened its doors on November 16, 2009. Strafford County received a federal grant from the Department of Justice that will provide funding for the next two years. The focus of the Housing Program is to reduce the recidivism rate of the jail and prevent more County residents from being victims of crimes. Strafford County recognizes the importance of providing a smooth transition from the House of Corrections back into the community. Some of the road blocks those individuals face exiting the House of Corrections are homelessness and lack of structure. The purpose of the Housing Program is to provide those individuals with a residence for up to 90 days which allows them the ample time to find employment and a stable living environment. Individuals who will be considered eligible for the program will have completed extensive programming inside the House of Corrections and will complete the screening process for the program. While residents will not be inmates of the House of Corrections, they will have to follow strict rules in order to reside in Housing. Residents will be subject to curfews, mandated to attend in house programming and will be expected to complete job searches every day. The grant provides Strafford County with the ability to hire a Specialized Transitional Housing Director and a Re-Entry Case Manager with responsibilities to include monitoring the daily occurrences at Housing, helping the residents find employment and permanent housing, as well as running programming at Transitional Housing. I would like to take this opportunity to thank those Strafford County employees who have been diligently working as part of the Transitional Housing team. Without your dedication and hard work this program would not be possible. *Any referrals can be directed to Jennifer Laferriere, Transitional Housing Program Director @ 516-7191 or Carrie Lover, Coordinator @ 516-7195.*

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In 2009 Carrie Lover was awarded Supervisor of the Year-Strafford County Community Corrections through the Jail Recognition Committee. Strafford County's Alternative Sentencing/Specialty Courts team who exhibited a committed, professional and ethical service for the past year consisted of the following teammates:

*Alex Casale, Drug Court Program Director

*Jamie Bennett, Drug Court Senior Case Manager

*Amanda Vachon, Specialty Courts Case Manager

*Frank Laratonda, Mental Health Programs Director

*Blair Rowlett, Mental Health Programs Case Manager

*Jennifer Laferriere, Habitual Offender Academy Program Director & Specialized Transitional Housing Program Director

*Bruce Campbell, Specialized Transitional Housing Re-Entry Case Manager

*Carrie Lover, Criminal Justice Programming Coordinator

Respectfully submitted,

Carrie Lover

Carrie Lover,

Strafford County Criminal Justice Programming Coordinator

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2009 ANNUAL REPORT OF THE STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT

With the passage of House Bill 2 effective July 1, 2008, the County's financial obligations for Old Age Assistance, Aid to Permanently and Totally Disabled and Board & Care of Children were eliminated and the cost associated with those programs assumed by the New Hampshire Department of Health and Human Services. However, the County is now responsible for 100% of the non- Federal share for Strafford County residents in nursing homes, as well as Home and Community Based Care (HCBC) for those individuals who qualify for nursing care but remain in their homes with the support of community services.

Strafford County received \$160,883.00 in Incentive Funds for the period of January through June 30, 2009 and awarded grants to the following community agencies:

Avis Goodwin Community Health Center	New Generations
Barrington Elementary School	Plus Time of NH
Big Brother/Big Sister	Rochester Recreation
Copper Cannon	Rochester Youth Safe Haven
Dover Adult Learning Center	Sexual Assault Services
Dover Youth Safe Haven	Strafford County Child Care
Easter Seals (Baby Step program)	YMCA
CHANCES	Strafford Learning Center
Farmington Recreation	Strafford County Community Action
Girls, Inc.	Strafford County Child Advocacy Center
Healthy Universal Beginnings (HUB)	Strafford County Family
Milton Recreation	Intervention/Supervised Visitation Center

I would like to extend my appreciation and gratitude to the Board of County Commissioners and Ray Bower, County Administrator for their support.

Respectfully submitted,
Cheryl A. Moulton
Cheryl A. Moulton, Director

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STRAFFORD COUNTY UNIVERSITY of NEW HAMPSHIRE COOPERATIVE EXTENSION

*Working to strengthen youth, families and communities, sustain natural resources, and
Improve the economy*

Strafford County's UNH Cooperative Extension office is part of a network of County, State and regional outreach education offices, bringing the University of New Hampshire resources directly to the people who live and work in Strafford County. Strafford County's Extension staff, along with more than 30 campus-based Extension specialists, provide County residents with research-based education and information, enhancing their ability to make informed decisions that improve their lives.

In every Strafford County community this program is at work increasing economic development, enhancing the environment, and developing human potential. Extension educational programs target the needs of Strafford County individuals, families and businesses and benefit the lives and financial well-being of each County resident. At Strafford County, we want to "Help you put knowledge and research to work." Information is available through workshops, publications, newsletters, our website, and by phone.

Ways that Strafford County UNH Cooperative Extension Educators *made a difference* in the lives of residents in Strafford County:

Forestry & Wildlife

Deborah Goard, Extension Educator, Forestry and Wildlife

Strafford County has approximately 136,387 acres of forestland of which 90% is privately owned. The UNH Cooperative Extension Forestry & Wildlife Program, through the County-based Forestry Extension Educator, Deborah Goard and with support from State specialists, provides education and recommendations to private and public landowners for management of private and public forestland. The proper management of forests help ensure a healthy and sustainable forest landscape for timber, wildlife habitat, clean water and a place for recreation, as well as a forest landscape that is aesthetically pleasing.

This is done through:

- One-on-one woodlot visits,
- Assistance with federal financial incentive programs
- Workshops and presentations
- Office visits, phone calls and e-mails.

In 2009 sixty-three (63) one-on-one landowner visits were done for both woodlot visits and assistance with federal financial incentive programs. Ninety (90) people were assisted through phone calls, e-mails and office visits. Eight hundred and eighty-six (886) people attended sixteen (16) workshops and presentations that were held on topics such as Current Use, forest management, forest conservation, wildlife habitat and invasive species.

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In addition to forest land management, the UNH Cooperative Extension Forestry & Wildlife Program educates and assists towns and small landowners in urban settings with proper care of landscape trees through:

- On-site visits
- Workshops and presentations
- Office visits, phone calls and e-mails

Fourteen (14) homeowners had site visits and fifty-one (51) people were helped by phone, e-mail or at the office with questions about caring for yard trees, as well as plant and insect identification. Ten (10) people attended a Day of Caring event at the River Walk in Downtown Dover where they learned to prune trees and shrubs and then spent the rest of the day pruning along the path.

Cooperative Extension also provides extensive training to Natural Resource Volunteers, in return for their continued involvement in local projects. Strafford County Natural Resource Volunteers devoted 2,719 hours of time last year presenting workshops, serving on conservation commissions, landscaping at public facilities, and volunteering at local exhibits. Their time, when calculated at the 2008 value of \$20.25/hour for volunteer time (independentsector.org) represents \$55,060 in contributions to local programs.

Agricultural Resources

Geoffrey Njue, Extension Educator Agricultural Resources

Agriculture in Strafford County includes high-value commodities such as greenhouse and garden center operations, field cut flower operations, vegetable farms, orchards, and dairy, livestock and forage operations. The total value of agriculture in Strafford County accounts for \$9,912,000, excluding the value of landscaping operations (Census of Agriculture, 2007). Strafford County Cooperative Extension agriculture program provides education and research-based information to assist agricultural businesses to continue to be economically and environmentally sustainable. This contributes to the overall economy of Strafford County and also provides the locally grown food and open space which helps support tourism and increases the value of homes and businesses in the County. The availability of locally grown healthy foods contributes to the economy of Strafford County and the health and well being of the citizens, and lowers the tax burden associated with public healthcare costs and other public assistance programs

Fruits and vegetables, greenhouse plants, and cut-flower producers could lose thousands of dollars very quickly if disease or pests threaten their crops. Cooperative Extension in Strafford County provides educational and research-based programs and information to assist growers make informed decisions in the management of their operations.

Over seventy-seven (77) farm and site visits were made, reaching thirty-three (33) farm operations and over fifty-seven (57) individual growers. The farm visits helped assess crop progress, solve plant production problems, and helped growers with marketing issues. Because of the late blight disease outbreak on tomatoes and potatoes, fifteen (15) site visits to help growers identify whether their crop

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was infected by late blight and to recommend control measures were made. This helped save some of the crop and to stop the spread of the disease to other farms and gardens

One hundred and sixty-six (166) growers attended Cooperative Extension education and information meetings and workshops. The workshops and information meetings helped growers to increase their knowledge and skills in identifying and troubleshooting nutrients problems and disease and pest problems. This helped producers to increase their production and reduce crop loss by trouble shooting problems before they cause losses.

Farmers and home gardeners used Integrated Pest Management (IPM) techniques learned through Cooperative Extension which helped reduce the cost of pest control because they used less pesticides. The use of fewer pesticides benefits the community because it helps protect the environment and water resources from over application of pesticides. The Educator helped identify insect pests, plant diseases and provided recommendations for treatment. UNH Cooperative Extension's pesticides safety education program helped teach one hundred and seventeen (117) pesticide applicators about the responsibilities of environmental and human safety, which includes sprayer calibration, pesticide storage, proper disposal of pesticides and integrated pest management. The program also offered recertification credits required to maintain their licenses. This program benefited the community by protecting the environment from over-application of pesticides.

Four hundred and twenty-one (421) soil samples from Strafford County farms and gardens were analyzed. The soil test analysis, results and recommendations saved growers and home owners by reducing fertilizer inputs. This benefited the community by protecting the environment from over-application of fertilizers which can pollute our water resources.

The County Extension Educator provided answers to more than two hundred (200) telephone and email questions and more than four hundred (400) inquiries were handled through the Extension Education Center and information line. The questions ranged from general gardening lawn care, household pests and soil health and management. Answers provided for these questions helped the homeowners to apply the right fertilizers and pesticides. This helped the local businesses and saved the environment from over-application of pesticides and fertilizers.

Strafford county Cooperative Extension Master Gardeners volunteers working with the Educator contributed seven hundred and seventy-nine (779) hours representing a value of \$15,775 (\$20.25/hour for volunteer time, independentsector.org), reaching more than 1,500 youth and adults with gardening education and information. The youth gardening program helps the youth to be engaged and become responsible citizens. The program also helps the youth learn how to eat healthy. This helps reduce youth obesity and associated healthy problems. This helps the community by lowering the tax burden associated with public healthcare costs and other public assistance programs

As a result of extensive Extension educational efforts, high-bush blueberry growers in Strafford County learned how to monitor and control mummy berry disease reducing crop losses by 10%, saving approximately \$9,000 worth of the crop.

Extension staff provided recommendations to an apple farmer on the control of apple maggot which prevented a potential loss of approximately \$4,000 worth of the crop.

Extension staff provided recommendations to a tomato and potato farmer on the control of late blight, which helped save the grower approximately \$5,000 worth of the crop.

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Family and Consumer Resources

Ellen Rondina, Extension Educator, Family & Consumer Resources

In response to the ever-changing structure and needs of families, UNH Cooperative Extension's Family & Consumer Resources program addresses issues of concern to residents and organizations of Strafford County. The Family & Consumer Resources Educator works to strengthen communities, individuals, youth and families by providing educational programming including workshops, educational series, technical assistance, training for agencies/professionals, age paced newsletters and publications.

Current areas of focus include:

- Human Development, example: parenting
- Life Skills, example: Stress management
- Quality Childcare
- Money/Resource Management
- Nutrition and Wellness
- Food Safety

Direct Program Highlights

Parenting: Programming included: Cradle Crier/Toddler Tales monthly newsletters, monthly parent book series was held, RAPP support group meetings monthly, bi-monthly Reflective parenting group for parent educators, a positive discipline workshop for parents in Rochester, a 6-week Parenting curriculum series in Dover, a workshop to Foster Grandparents on the importance of fatherhood and men in children's lives, and ongoing consultation and professional development for other human service workers in Strafford County who work with families. Approximately 1700 families in Strafford County received some form of parent education through Family & Consumer Resources programs.

Child Care: Better Kid Care program workshops were offered live and via video. Although this program is no longer coming out of Penn State Cooperative Extension due to a lack of funding, I am still able to offer these programs to Strafford County Child Care Providers via video. 39 child care workers in Strafford County participated in these workshops for credit hours towards their certification requirements.

Financial/Resource Management programs:

1. Forty-one (41) citizens of Strafford County participated in New Hampshire Saves pledging over 30K/month in savings
2. Ten (10) teachers from six (6) Strafford County schools/organizations attended the Money Smarts – Personal Finance Conference for Teachers in Concord. These teachers come from schools with a combined student population of approximately 6000 youth

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3. Five hundred and eighty-five (585) tax returns were processed through free tax sites in Strafford County:

Tax payers saved \$73, 125 for using the free tax site.

Tax payers received \$74,784 in Earned Income Tax Credit

Tax payers received \$34, 934 in Child Tax Credit

Tax payers received \$398, 045 in refunds

Nutrition/Wellness:

1. Nutri-news correspondence educational courses were held with 35 older adults
2. Provided a 4-week My-Pyramid Nutrition series with the Academy program. 17 people attended.

Food Safety:

Eighty-five (85) food service workers attended various Food Safety workshops in Strafford County. Monthly articles were written and published for Fosters over the summer re: food safety and storage. A food safety display was up in the 4-H building at the Rochester Fair for 3 weeks.

Other Important Initiatives:

I worked this year with a small group of colleagues to develop a new parenting curriculum. We are currently piloting this program.

I worked with another colleague to develop a nutrition curriculum, "What do You Do With a Kumquat?" in response to a direct request from citizens.

"Managing Money in Tough Times" is a new Cooperative Extension curriculum, first used in March 2009. I expanded the use of this by creating a Train the Trainer model. I had ten (10) participants in two trainings, and have received evaluations from their own use with families. Several organizations throughout Strafford County are now using this curriculum.

Along with David Leonard, I conducted a needs assessment for the Family & Consumer Resources program area. We held two (2) focus groups and sent out an email survey to constituents in Strafford County. The report is available for anyone to see and read. We are using this information to provide strong, on-target programming.

I participate on the advisory board of the Strafford County Family Reception Center, which is affiliated with the Department of Corrections. The Family Reception Center is set up to support families of inmates when they come for visits at the House of Corrections.

I serve as a member on the Strafford County Prevention Board. This is a collaboration of County agencies, schools, organizations, health centers, and municipalities working within Strafford County on behalf of families and individuals. Meetings are held once a month and I offer my support of research-based educational services to their agencies and clients.

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Public Value:

Food service workers and volunteers who have participated in UNH Cooperative Extension food safety programs are more knowledgeable about food safety and have been shown to follow recommended food handling practices that result in fewer food-borne illnesses.

Reducing morbidity and mortality related to obesity is a public value priority. When UNH Cooperative Extension nutrition programs are available to teach research-based nutrition and exercise principles, participants make better dietary choices, including less fat and sugar and increased fiber. Wise choices may lead to a decreased incidence of obesity, associated with cardiovascular disease, diabetes, certain forms of cancer, depression, discrimination and weight-related bias.

When UNH CE's family programming is strong, parents, caregivers, social workers, and educators are more equipped to help adolescents refrain from using drugs and alcohol. Each dollar spent on intervention programs for adolescents was returned many times over in savings by preventing future costs associated with alcohol problems in adulthood. Researchers conservatively estimate that prevention of a single case of adult alcohol abuse produces an average savings of \$119,633 in avoided costs to society.

UNH Cooperative Extension programs teach families to manage money, reduce their debt, and increase their savings. Adequate financial assets provide security and have vast economic and social effects on neighborhoods, families, and children.

Nutrition Connections Program

David Leonard, Education Program Coordinator, Nutrition Connections

The Nutrition Connections program in Strafford County targets limited-income adults, families, and youth. We provide no-fee, life-skills education in:

- Nutrition, food shopping & food budgeting
- Food safety
- Physical fitness

We motivate & empower program participants to:

- Eat healthier & exercise regularly to:
 1. Improve weight control, mood, energy, school & job performance;
 2. Reduce risk & improve management of chronic diseases like diabetes, heart disease, cancer, and osteoporosis which drive our spiraling healthcare costs & reduce quality of life.
- Read & understand food labels to select nutritious foods
- Save \$\$\$ at the supermarket & still make healthier choices
- Plan & prepare quick, low-cost meals that are tasty & nutritious
- Prevent food-borne illness which affects 1 in 4 Americans annually

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Nutrition Connections 2009 Impacts:

150 adults, representing 361 total family members, attended 2 to 6-session class series and learned how to eat better for less, control weight, be more physically active, and reduce risk of chronic diseases and food-borne illness.

Another 183 adults enhanced their food shopping skills by attending one-time supermarket savvy presentations.

398 elementary school children at low-income schools learned how & why to make healthier food choices, improve dietary diversity, and become more physically active. Teachers reported an increase in fruits, vegetables, and whole-grain snacks and less junk food brought from home.

173 preschoolers at 6 county Head Start centers became more motivated to eat fruits & veggies during 4-session nutrition class series. Teachers reported increased intakes at meals & snacks. Parents each received 4 nutrition handouts.

The average USDA Healthy Eating Index score for adult participants improved from 62.5% ON ENTRY to 86% ON EXIT. Some 87% of graduates improved their fruit and vegetable intakes.

Most Avis Goodwin Community Health Center diabetes patients who participated in our nutrition classes significantly improved their average blood sugar scores, lowering their risk of serious and costly complications like blindness, kidney failure, and heart disease.

Three issues of the *Smart Choices* newsletter were sent to 4104 Food Stamp households (8618 individuals) in Strafford County.

Nutrition Connections is cost effective: Cost benefit analyses in Virginia, Iowa, and California using stringent criteria show that each dollar invested in Nutrition Connections programs returns

4-H Youth Development

Linda Willard, Education Program Coordinator, 4-H Youth Development

New Hampshire 4-H Youth Development is a program of the UNH Cooperative Extension. It empowers youth to reach their full potential working and learning in partnership with caring adults. We place a strong emphasis on hands-on, science-based learning to help youth acquire knowledge, develop life skills, and form attitudes to enable them to become self-directing, contributing members of society.

4-H in Strafford County helps youth acquire valuable knowledge and life skills through participation in local, county, state, and national programs; enrichment programs designed to foster positive youth.

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Highlights of the Strafford County 4-H program year:

- A collaboration and partnership with UNHCE Strafford County 4-H program and the Seymour Osman Community Center (SOCC), the SOCC 4-H Afterschool Club had 50+ youth participating on a regular basis in 4-H programs helping to teach and foster independence, self confidence and self responsibility. Because of this partnership the SOCC was able to apply for and received two grants; one that sustained 26 afterschool slots in their afterschool program and another that enabled them to put forth a team of youth at the First Lego League Competition helping to further develop teamwork and communication skills and their science, engineering and technology knowledge.
- Over the course of the year the Strafford County 4-H program connected with nearly 1000 youth in our community via some of the following programs; traditional 4-H project based clubs, 4-H Afterschool programs, workshops and volunteer training, the Rochester Fair, 4-H camp, Operation Military Kids, and Kids on the Block (puppets used for teaching youth about the diversities found in all of us). This past year we had 344 volunteers contribute approx 1748 hours of volunteer time to the County 4-H program. This represents a cost benefit to the County of \$35,397.00 when calculated at the 2008 value of \$20.25/hour for volunteer time (independentsector.org). In 2009 our County 4-H program proudly showcased the work and community contributions 27 4-H clubs, 350 enrolled youth members and 123 enrolled screened volunteer leaders.
- Kids Can Grow, a youth gardening in collaboration with the Master Gardener's had 22 youth participate this year. Youth learned about the science of gardening, partnerships, compromise and communication. Their fall harvest was donated to Riverside Rest Home helping to foster community service learning. The project also garnered National Attention; a "public television" shoot was done with the intention of helping to raise awareness nationally about the benefits to youth and families who garden and the ease in which it can be done.
- The University of New Hampshire Cooperative Extension had a strong community presence with the introduction of a UNH Coop. Ext., Strafford County display in the 4-H building at the 2009 Rochester Fair. This helped to raise awareness about the programs we bring to our Communities and generated a significant number of questions and interest. The Educators held workshops and answered questions throughout the Fair bringing current information and educational materials to our audiences. As a result of this several requests have come to the Extension office requesting additional program information.

Additionally the 4-H exhibit bldg, through the presence of its 4-H club exhibits, presentations and baking competition, educated and engaged the public about what is a 4-H club and how to become involved in one, how youth learn and present demonstrations, public speeches and action exhibits. The Cooperative Extension Sea Grant Marine Docent exhibit, which includes a live underwater sea life exhibit, educated the public about our Gulf of Maine watershed and seacoast. Youth involved in our animal science projects provided additional learning opportunities by teaching the public about their animal science projects.

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Cocheco River Watershed Coalition

Lorie Chase, Coordinator Cocheco River Watershed Coalition

The Coalition collaborates with Strafford County UNH Cooperative Extension to conduct public environmental educational outreach programs within the Cocheco River Watershed. The Cocheco River Watershed Coalition had a very productive year in 2009. Our nomination package for the NH Rivers Management and Protection Program was accepted and the legislation designating protection of the river was passed. Governor Lynch signed the legislation at a ceremony last summer by the river at the Strafford County Farm, hosted by the Coalition, Strafford County Commissioners, and Strafford County UNH Cooperative Extension.

Coalition volunteers completed a major round of water quality monitoring. They tested water quality on the main stem of the Cocheco and in many of the tributaries. Results are used by NH Department of Environmental Services for the river assessment report that goes to US EPA and Congress and brings back funding for restoration of the river.

The Coalition members joined with Great Bay Trout Unlimited and other groups for a cleanup and celebration along the Cocheco River downstream of the Watson Dam in Dover. Unfortunately we found invasive Variable Milfoil in the river upstream of the dam.

Our 12th Annual Cocheco River Canoe Sweep was the best ever. Over a hundred paddlers launched at the Waste Management's Isinglass Park and followed the Isinglass River to its confluence with the Cocheco and on down the Cocheco to the County Farm. Paddlers gathered many bags of trash that were then taken to Turnkey Landfill. At the same time walkers followed the river trail at the County Farm. Festivities continued there with a picnic and grill by the river.

Strafford County Community Services participants wrangled canoes that day. This year they also removed several truckloads of trash and invasive plants from the river bed and banks by the dam in downtown Rochester and cut brush along the armored riverbank in Farmington.

Respectfully submitted:



Geoffrey Njue, Extension Educator Agricultural Resources &
County Office Administrator

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STRAFFORD COUNTY DELEGATION COMMITTEE MINUTES OF PUBLIC HEARING OF JANUARY 15, 2009

A Public Hearing of the Strafford County Legislation Delegation was held on Thursday, January 15, 2009, at 7:00 p.m. in Courtroom I of the William A. Grimes Strafford County Justice and Administrative Building. Chairman Rollo called the meeting to order at 7:00 p.m. Representative Hofemann led the Delegation and Public in the Pledge of Allegiance, which was followed by a Moment of Silence. The Clerk read the notice of the Public Hearing and Meeting, which was posted in three (3) public places and advertised in the local newspaper. The Clerk called the roll, which showed the following members present:

PRESENT: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Smith, Spang, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (37 of 37)

EXCUSED: None.

ABSENT: None.

Also present were Strafford County Commissioners George Maglaras, Paul Dumont, and Robert Watson, Administrator Ray Bower, County Attorney Thomas Velardi, Sheriff Wayne Estes, Captain Joe DiGregorio, Register of Deeds Leo Lessard, Finance Director Diane Legere, Roger Smith, MIS Director, Administrative Assistant/Deputy Treasurer Jean Miccolo, Representatives from the UNH Cooperative Extension, Soil Conservation District, Cocheco Valley Humane Society, Homemakers Health Services, Your VNA (Visiting Nurse Association), Dover Adult Learning Center, Community Action Program, Avid Goodwin Community Health Center, Strafford County Nutrition Program (Meals on Wheels), Community Partners, several city and town officials, and many other members of the public. Those speaking include the following: Dover Mayor Scott Myers, Madbury Selectman Joseph Moriarty, Dover Councilman Dean Trefethen, Rochester Concerned Taxpayer Association Member Doris Gates, Cyndi Poulin, Lee Skinner, Robert Fisher, David Minciú, John Leviton, Dover Police Chief Tony Colarusso, Rochester Police Officer Scott Loignan, Robert Frechette, Rochester Police Chief David Dubois, Ruth Odess, City of Dover Welfare Director Janet Poulin, Thomas Fargo, Jim Rivet, Emily Milazzo, Cheryl Huckins, Mary Ellen McKeen, Ken Berry, John Scruton, Peter Attisano, Harmony Anderson, Art LeClair, Dona Layton, Ruth Scruton, Lisa Paone, Giff Burnap, Ana Boudreau, Hiram Watson, Donna Nelson, Mark Perry, Bambi Miller, Meredith Lineweber, Lois Rodenhuis, Steve Panish, Richard Wasson, Rollinsford Selectman Ed Jansen, Brooke Smart, Martha Jo Hewitt, Scott Hampton, Elizabeth Salinger, Brian Collins, Jim Verschuere, Janice Howard, Linda Hotchkiss, Rene Philpott, Theresa Gray, , Annette Cook, Kerry Turgeon, Janet Atkins, Derek Sowers, John Wallace, Jeff Winders, and Warren Spink.

Also present were Katherine Moore, Katie Howard, Brittany Sewell, Bonnie Stewart Shay Willard, Berch Willard, Sherry Moclock, Steve & Ellen Conklin, Christine Bozak, Gail Grant, Claudette Boutin, Regina Smith-Attison, Lynda Brushett, Lisa LeBlanc, Jennifer Seyer O'Connell, Loren Schanck, Dwight Barney, Salley Barney, Lorie Chase, Maria Chamberlain. Reporters Aaron Sanborn, Fosters Daily Democrat, and Clynton Namuo, Manchester Union Leader were present covering the meeting. It was noted that there were over 100 members of the public present.

Chairman Rollo opened the Public Hearing for comments on the Commissioners' Proposed 2009 Budget. He welcomed everyone and thanked them for coming to the Public Hearing. He then invited Commission Chairman Maglaras to speak on the Commissioners' Proposed 2009 Budget. Commissioner Maglaras reviewed the budget for the members of the public and noted that copies of the budget were also available. Commissioner Maglaras commented on the budget, citing statements from the Commissioners' Budget Message. The Commissioners are proposing \$51,168,307 in operating expenditures, no anticipated surplus, and revenues of \$26,118,746. The proposed amount to be raised by taxes is \$26,118,746, a 2.85% increase from the previous year's budget. He noted that the Commissioners took into consideration the tax caps that have voted in by the taxpayers in the cities of Dover and Rochester. The initial draft of the proposed budget would have called for a 12% increase, keeping the status quo. The Commissioners decided that the time for tax increases is over; the taxpayers have spoken. The Commissioners eliminated funding for 41 positions in the County; inclusive of 20 employees that were laid off. Department heads and Elected Officials worked hard to submit budgets that were either the status quo or with reduced costs. The Commissioners also decided that it was time to pay only those obligations that the County is statutorily obligated to pay; therefore, all non-County (resource and contracted social

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service) agencies were zero budgeted. We have continued to fund these agencies for several years, despite the fact that they are not the obligation of the County. The Commissioners believed that these programs provide a valuable service to the community. Over the years, the funding has increased, despite the Commissioners continued attempts each year to keep them level-funded. It is time to change the way we are doing business. There are no raises or salary increases included in this budget for union or non-union personnel; the County is at impasse with the Union. Several employees have voluntarily taken pay cuts. Administrator Bower has taken a 5% decrease in his salary. He noted that Strafford County allocates more money to non-County agencies than any other county in the State. The agencies that the County funds should be looking to their primary funding sources for their needs. The County is no longer in the welfare business.

Commissioner Maglaras stated that if the County increases taxes beyond the tax caps in place in Rochester and Dover, the two cities that pay nearly half of the County's taxes, will be forced to lay off employees or cut services. In closing, Commissioner Maglaras noted that there are more people at tonight's public hearing on the budget than he has seen combined in the past 20 years, and the increase in taxes is significantly less than it was last year.

The Commissioners look forward to working with the Delegation subcommittees in a line-by-line review of the budget in the next month, prior to final approval in March. He noted that he would be happy to answer any questions on the budget, or regarding the County's operations.

Chairman Rollo thanked Commissioner Maglaras for his input. Chairman Rollo noted that due to the large number of public present, cards had been distributed for those requesting to speak and he would call on people. He requested that speakers keep their comments to within three (3) minutes and to not be repetitive. He then opened the meeting to the public to speak, make comments, or ask questions on the Commissioners' Proposed Budget for 2009.

Mayor Scott Myers of Dover spoke on behalf of the City of Dover regarding the downshifting of the tax burden from the State, to the County, to the cities and towns. He commented that due to the cutbacks in the Domestic Violence program, and to the social service agencies at the County level, the cities and towns will have to provide these services for citizens. He also noted that the County needs to set up a plan to address the operating deficit at Riverside Rest Home.

Joseph Moriarty, Selectmen from Madbury spoke on behalf of retaining the Domestic Violence Program and of its importance to the cities and towns.

Dean Trefethen, Dover City Council noted that the Commissioners should be commended for their fiscal constraints in proposing the 2009 budget. He noted that everyone would like to have lower taxes, but everyone also has their favorite programs that they believe should be funded.

Doris Gates, Rochester Concerned Taxpayers Association spoke next. She noted that she voted in favor of the tax and spending cap in Rochester. She noted that the budget cuts are good and she was grateful that the Commissioners have taken into consideration the ability of people to pay their taxes. She also thanked the staff for their assistance in preparing and making available the information that she has requested over the past few weeks.

Cindy Paulin, a resident of Farmington, asked if the County was making a long-term decision to solve a short-term problem in cutting the resource, social service, and domestic violence programs. She asked that the funding cut to these agencies be restored, as these programs will help reduce costs at the County jail and the rest home.

Lee Skinner, of Dover, noted that taxes at the County level have increased five times over the past ten years, but that most of these increases are out of the County's control. Many of the people here tonight represent the agencies whose funding was cut and these cuts will have a critical impact on the services provided.

Robert Fisher, an attorney from Dover said that he thinks it is time to talk turkey. The County budget has a lot of fluff in it, especially the salaries of County employees. He did not think it was fair to take money away from these agencies that need it to provide services. He thinks that the Commissioners are passing the buck and not allocating funds to these agencies because they are not obligated to do so by law. He noted the increased size of the new Jail and that the County boards inmates for the Federal Marshals. The Delegation needs to do its job by March 31. He asked that a special committee be set up to look into the budget line by line and find places where the County can save enough money to be able to allocate the funds needed to these agencies and that we do not get rid of these agencies. He also stated that many

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of the County employees' salaries are inflated and referred to Administrator Bower's salary in particular, comparing it to Administrators in the towns that do not earn this amount of money.

David Minciu of Barrington stated that everyone has been complaining about high taxes, but at the same time that the resource and social service agencies are needed. On behalf of the elderly people being force out of their homes and the younger people that can not longer afford their home, due to high taxes, he thanked the Commissioners for making the hard decision to keep taxes low.

John Leviton of Northwood, and owner of a local ambulance service spoke in favor of the keeping the Domestic Violence Unit.

Dover Police Chief Tony Colarusso spoken in favor of the Domestic Violence Unit. He noted that this program saves the cities and towns a lot of money, as the services are regionalized through the County. If each city and town had to provide these services themselves, it would cost the taxpayer a lot more money.

Scott Loginon of the Rochester Police Department spoke on behalf of the Domestic Violence Unit.

Robert Frechette from the Strafford Police Department spoke on behalf of the Domestic Violence Unit.

Rochester Police Chief David Dubois noted that he believes that Strafford County has several programs that provide services to the citizens of the County that are second to none. He spoke on behalf of maintaining the Domestic Violence Unit at the County level and noted that in order to replicate a program of this significance on the municipal level in each city and town, would cost the taxpayers a considerably higher amount of money, and will not be able to provide the same high level of service that the County provides on a regional basis.

Ruth Odess of Somersworth spoke on behalf of retaining the Domestic Violence Unit, citing the fact that she wished they had this type of program when she had to go through the Court system.

Janet Poulin, Director of Human Services for the City of Dover, spoke next. She commended the Commissioners for trying to meet the needs of the taxpayers; however, she was advocating on behalf of the city of Dover and stated that there is no way that the cities and towns will be able to pick up the costs for the social service programs that the County is cutting. When the individuals served by these agencies are no longer able to get the services they require due the cuts by the County, they will be coming to the cities and towns for assistance, and they are required by law to meet those needs. There has already been a large increase in the number of people seeking welfare assistance. The guidelines require that these people avail themselves of the services of other agencies that will help offset the expenses of the cities and towns first. It does not make sense to downshift these costs to the local levels. She has always promoted the programs that the County funds because these programs provide the taxpayers with the biggest bang for their buck. She expects that these agencies will be coming to the cities and towns for assistance in meeting the shortfall caused by the County's zero funding. She also suggested spearheading a forum with the local cities and town welfare departments so that they can assess where the downshift will come.

Thomas Fargo of Dover and former State representative noted that he served as a member of the Cooperative Extension Council. He spoke on behalf of Cooperative Extension. He noted that in cutting the funding for Extension, the Commissioners are breaking a promise made to them in their Memorandum of Agreement. He also stated that they are cutting services to the social service agencies, these services will now have to be provided by the cities and towns. His third point was the reason the County began funding the social service agencies was to help in regionalizing services and reduce the costs of providing these services. These agencies will now go back to the cities and towns for funding, which is a much less efficient way of providing services. He requested that the Commissioners and the Delegation vote to restore a reasonable level of funding to all of these agencies.

Jim Rivet of Barrington spoke on behalf of the Cooperative Extension agency, which provides valuable educational services to farmers, agriculturists, homeowners, parents, the community, and provides programs for children through 4-H.

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Emily Milazzo of Bow spoke on behalf of the Seymour Osman Community Center in favor of restoring funding to Cooperative Extension. She suggested that perhaps more salaries should be cut at the County level in order to be able to provide funding for these valuable programs.

Cheryl Huckins of Barrington read a letter in unanimous support of the UNH Cooperative Extension. She noted that she is not in support of cuts in any of the programs, resource or social service that have been made by the County and asked that the funding for these agencies be restored to the budget.

Mary Ellen McKeen of Rochester spoke in favor of restoring funding to the UNH Cooperative Extension. The program has been extremely helpful to her and her family.

Ken Berry of Strafford stated that he is a librarian in the town and supports the programs offered by Extension. He has taken several of the classes that they offer and feels they provide a valuable service.

John Scruton of Dover spoke in favor of restoring funding to Cooperative Extension. He noted that using the tax caps in the cities of Dover and Rochester is an excuse to cut funding to this agency is unfair.

Peter Attisano of Lee spoke in favor of reinstating the funds to Cooperative Extension. He stated that he is an advocate of the programs that they provide and grew up in the 4-H programs.

Harmony Anderson of Strafford and a former member of the Cooperative Extension Advisory Council spoke in favor of restoring funds to both Cooperative Extension and the Conservation District. She stated that both programs help to preserve our natural resources and help landowners obtain conservation easements.

Art LeClair of Farmington, member of the Extension Advisory Council and a Tree Farmer, spoke in favor of restoring funds to Cooperative Extension. He reviewed several facts regarding the programs that Extension offers.

Dona Layton of Dover and member of the Dover Open Lands Committee spoke on behalf of Cooperative Extension and the preservation of our natural resources, stating the programs are economical and effective.

Ruth Scruton of Farmington spoke in favor of Cooperative Extension receiving funding from the County. She has worked with the 4-H programs for many years and sees the value of providing these programs for our children.

Lisa Paone of Rochester spoke in favor of Cooperative Extension and noted that she has received a lot of helpful information from the Family and Consumer Resources Education program.

Giff Burnap of Farmington spoke on behalf of Butternut Farms and as a member of the Cooperative Extension Council in favor of the Cooperative Extension programs. He has received assistance from them on several occasions through the years.

Ana Boudreau of Dover spoke on behalf of the Extension Advisory Council. She noted that the request from Extension for funding was level-funded to the amount received last year. She reviewed the many programs that the Extension has available for the citizens of the County and the benefits they receive.

Hiram Watson of Farmington and member of the Extension Advisory Council spoken on behalf o the Cooperative Extension.

Donna Nelson of Milton spoke on behalf of Cooperative Extension and the Domestic Violence Program and requested that the programs' funding not be cut.

Mark Perry of Rochester, Chairman of the Strafford County Conservation District, and dairy farmer, spoke on behalf of the Conservation District. He noted that the County funding is the primary source of funds for this agency and without it; they will have to lay off the office staff and cease doing business on or about May 1st. The District has brought in millions of grant dollars for conservation easements to the citizens of the County. Without this program, these grant dollars will go elsewhere.

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Bambi Miller of Lee spoke in favor of retaining the funding for the Conservation District. She has worked for the District for over 20 years and has helped thousands of people with their soil and water conservation requests.

Meredith Lineweber of Rochester, member of the State Conservation Committee and Chairman of Kenneth Kettering, spoke in favor of the Conservation District. She read from a letter addressed to the Commissioners and the Delegation.

Lois Rodenhuis of Dover spoke on behalf of the Conservation District.

Steve Panish of Milton, and representing Moose Mountain Regional Greenways, spoke in favor of funding both Cooperative Extension and the Conservation District.

Richard Wasson of Rollinsford spoke in favor of reinstating the funding for the Conservation District.

Ed Jansen, Selectmen from Rollinsford, spoke in favor of the Conservation District and Extension.

Brooke Smart, of Epping and the Natural Resources Conservation District, a USDA Agency, spoke on behalf of retaining funding for the Conservation District.

Martha Jo Hewitt, Executive Director of the Cochemo Valley Humane Society, spoke on behalf of the Humane Society. She was grateful for the past allocations the Society has received and appreciates any funding that the Commissioners and Delegation are able to provide this year or in the future.

Scott Hampton, of Lee and Ending the Violence Program, spoke in favor of retaining the Domestic Violence Unit.

Elizabeth Salinger of Somersworth and representing Somersworth Child Care and Strafford Nutrition spoke on behalf of these programs, both the Child Care Program and Meals on Wheels.

Brian Collins of Dover and Executive Director of Community Partners spoke on behalf of Community Partners and noted that they assist people with mental health and development disability issues. He asked that a minimum amount of \$1 be included in the budget because once the funding is eliminated entirely, it is very difficult to get it restored. He will be spending the next year making important policy decisions about the program his agency will be able to offer. Mr. Collins also asked for help in getting funding through legislation.

Jim Verschuere of Dover and the Adult Learning Center of Strafford County spoke on behalf of this agency. He noted that several residents, including Lisa Paone who spoke earlier, have been able to get their GED's through the DALC. This service will have to be reduced due to the reduction in funding, which are due to the tax caps. This will lower the quality of life for these individuals.

Janice Howard of Union and representing the Rochester District VNA spoke on the services that this agency provides. She noted that as of January 30, over 44 senior citizens will be unable to receive the home health services that the VNA provides due to the cuts by the County.

Linda Hotchkiss of Milton and Executive Director of the Rochester Visiting Nurses spoke on behalf of Your VNA. She noted that the funding cuts to this agency and several others may save the County now, but it will cost it more in the future because their clients will be unable to get services that they need to enable them to stay at home. She asked that the County not make across the board cuts to these agencies without looking at the effects in the future.

Rene Philpott of Somersworth and the Homemakers Health Services spoke on behalf of that program. She stated that the programs that are served by the County funding saves money in the long run, which save the taxpayers as well. This County has always seen things way ahead of time and provided services to those in need ahead of time to keep people out of the nursing homes and at home. The County has been a strong advocate of home and community based care (HCBC) programs that help prevent or delay admission to nursing homes or hospital placement. She noted that 37 people will lose services due to the budget cuts. She asked the County to reconsider contracting and allocating funds to the Homemakers.

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Theresa Gray of Rochester spoke in favor of Your VNA and the homemaking programs it provides. She stated that it is much more cost effective to fund this program to allow people to stay at home longer than to have them admitted to the rest home. She read some statistics regarding the programs that they offer their clients.

Annette Cook of Farmington spoke on behalf of the Rochester District Visiting Nurse Association's homemaker services. She read from a letter to Commissioner George Maglaras that was written from a client.

Kerri Turgeon of Dover spoke on behalf of Avis Goodwin Community Health Center. She is a client of the Center and noted that the demand for services has been steadily increasing and will continue to do so and requested that the funding for this program be restored.

Janet Atkins of North Hampton and Executive Director of Avis Goodwin Community Health Center asked that the Delegation find a way to continue funding for their services.

Derek Sowers of Durham and representing the Piscataqua Region Estuaries Partnership spoke on behalf of the Conservation District.

Chairman Rollo asked if anyone else wished to speak on the Commissioners Proposed Budget for 2009 at this time. There being none, the Chairman asked a second time if any members of the public wished to comment on the budget; again, there was no response. Chairman Rollo asked a third and final time if there was anyone wishing to provide input or comments on the Commissioners' Proposed 2009 budget. There being no other comments or questions from members of the public, Chairman Rollo declared the Public Hearing on the Commissioners Proposed 2009 budget closed at 10:45 p.m. and thanked the members of the public and other interested parties for attending the hearing on this cold and long night.

Chairman Rollo opened the Delegation meeting. Chairman Rollo then asked if any members of the Delegation wished to speak on any matters. Rep. Julie Brown asked that the Delegation reconsider reinstating the funding for the Contracted Social Service Agencies. There being no further comments, he requested that the Chairmen of the various subcommittees schedule their subcommittee meetings any time after this date, with final reports due by the last week in February, so that mailings could be sent to the Executive Committee for their meeting to hear the recommendations on Friday, March 6th, at 9:00 a.m. He also noted that the Delegation Meeting to finalize the budget will be held on Saturday, March 21, 2009 at 9:00 in the morning.

With no further business, the meeting adjourned at 11:00 p.m. on a motion by Representative Berube, seconded by Representative Grassie.

Respectfully submitted,
Anne Grassie, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION MINUTES OF MEETING OF MONDAY, MARCH 30, 2009

1. Chairman Rollo called the Public Meeting of the Strafford County Delegation to order at 7:00 p.m.
2. Representative James Twombly led the Delegation in the pledge of allegiance to the flag
3. The Delegation remained standing for a moment of silence.
4. Clerk Grassie read the Notice of the Public Meeting for the record.
5. Clerk Grassie called the roll, which showed the following members present:

PRESENT: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (36 of 37)

EXCUSED: Smith (1)

ABSENT: None.

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Also present were Commissioners Maglaras, Dumont and Watson, County Administrator Raymond Bower, County Attorney Thomas Velardi, Sheriff Estes, Diane Legere, Finance Director, Leo Lessard, Registrar of Deeds, Captain Joe DiGregorio, Superintendent Warren Dowaliby, Captain Jim Topham, Jim Gaunya, Director of Courthouse Maintenance, Administrative Assistant Jean Miccolo, Ken Robichaud, Administrator's Assistant, Representatives from the Union, several representatives from the Strafford County/UNH Cooperative Extension Office and Strafford County Conservation District, Aaron Sanborn, Fosters Daily Democrat, and Clynton Namuo, Manchester Union Leader, as well as several members of the public.

6. Chairman Rollo noted that we would hear Commissioner Maglaras, who was available to provide an update on the Stimulus money and then the Delegation would hear the Subcommittee reports, as per the package which was sent to everyone prior to the meeting. The reports may not be given in the same order as listed on the meeting agenda.

Chairman Rollo called on Commissioner Maglaras to give a report on the Stimulus Fund. Commissioner Maglaras referred to the memorandum that was distributed to the Delegation (attached as part of these minutes) from Administrator Bower with a breakdown of the expected amount of Stimulus (FMAP) monies and the recommendation of applying the funds to the County budget. He noted that the Commissioners are recommending subsidizing all of the Resource and Contracted Social Service agencies level to the amount funded last year or the agency's request, whichever is less, plus three other programs that requested funding from the County during the budget's preparation, under the new title of Stimulus Fund Accounts. He noted that the additional funding for the Domestic Violence Unit has already been included in the revised Commissioners Proposed Budget for 2009. The FMAP money will be available in the form of a credit, which will be used to offset the Human Service Medicaid Expense line item. With the reduction in this line, the total amount of approximately \$973,781 will be used to subsidize the programs as noted above. The actual amount of the Stimulus money is unknown, as it is tied to the unemployment rates and may increase or decrease accordingly.

In response to a question from Rep. Wall, Commissioner Maglaras stated that should the County receive a lesser amount than what is anticipated, the Commissioners would recommend that the recommended amounts for the agencies be reduced by equal percentages according to the amount received, upon the approval of the Delegation. He is working with the State Department of Health and Human Services in regards to this matter and hopefully, no changes will be made by the State.

Rep. Watters asked if the amount of money that was recommended for A Safe Place could be reviewed, as there was no money allocated to this agency. There was some discussion on why no funding was allocated by the Subcommittee for A Safe Place. Commissioner Maglaras also noted that some of the Resource and Contracted Social Service Agencies may be entitled to Stimulus money through other sources.

Rep. D. Rollo noted that the problem she had with the zero funding for the agencies was the lack of notification beforehand. She asked if the agencies would be notified that these funds are for the short-term and that they will have to look for other sources of funding in the future, once the Stimulus money is no longer available.

Commissioner Maglaras stated that the Stimulus money is to be made available this year for 5 quarters, going back to last October. Next year, it will be for 4 quarters. He noted that Medicaid costs for the County will continue to increase through 2011. In response to Rep. Rollo's inquiry, he noted that a caveat will be added to the agencies' contracts notifying them that this subsidy is only for one or two years and after that, they will have to find new sources of funding.

Rep. Sprague recommended an additional caveat stating that should an agency be eligible for Stimulus money through other sources, the County could reduce or zero out the amount of funding to be allocated. Commissioner Maglaras stated that the Commissioners believe the agencies should be going to their primary funding sources for future funds; they should not be double-dipping the system and a statement to this effect will also be included in the funding contracts. Once an agency notifies the County that they will be receiving funding through another source, whether it is Stimulus funds or other, the County will work with them to determine what action to take on a case by case basis.

There was further discussion on the availability or necessity of funding of some of the agencies. Commissioner Maglaras noted that the funding of the agencies will be left to the discretion of the Delegation. The Delegation had several questions regarding the programs and how they will be funded now and in the future.

In response to a question from Rep. Lewis, Commissioner Maglaras responded that the increase to the bottom line, the amount to be raised by taxes will be approximately 3.44%, which is within the amount of the tax caps in Rochester and

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Dover. He reiterated that the Stimulus funds are short-term and will not be available in a couple of years. There was some discussion regarding funding the additional three programs on the list presented to the Delegation, which included COAST transportation to enable them to continue the bus route to the County, continuation of the Family Intervention Program, which provides supervised visits for families per court order, and the funding of a position with the Community Partners program that would assist the County with its Mental Health Court program. Commissioner Maglaras noted that the County may also be eligible for energy conservation monies, as well as several other grant programs that have been developed to help stimulate the economy.

Rep. Watters asked if \$1.00 could be added to the budget for A Safe Place in order to keep them in the budget and suggested that if money were available, the Delegation vote to provide them some funding. Rep. Perry, along with several other representatives, thanked the Commissioners for all their hard work in these matters. He also noted that he hopes we do not lose sight of the fact that most of the agencies actually help the County to save money.

Rep. Vachon asked if the Commissioners zeroed out the agencies in the proposed budget, with the anticipation of funding them later on with Stimulus funds. Commissioner Maglaras responded that when the budget was authored, there were no plans of Stimulus funds being made available, as this was done after the budget was presented; this was not the Commissioners' intention.

Chairman Rollo asked if there were any further questions regarding this matter. There being none, he moved on to the next item on the agenda.

7. Subcommittee Presentations and Recommendations

A. Report and Recommendation of Revenues and Capital Expense Subcommittee

Chairman Rollo invited Representative Schmidt to give the report for his Subcommittee. Representative Schmidt reviewed the report and recommendations of the Revenues and Capital Expense Subcommittee. In regards to the capital expense items, this Subcommittee ensures that the items are funded in the appropriate manner; three other subcommittees also review the need for capital items, i.e., the Criminal Justice, General Government, and Riverside Rest Home subcommittees.

There being no questions on the Revenues and Capital Expenditure Subcommittee recommendations, the following accounts and amounts were presented to the Delegation, as approved by the Executive Committee:

<u>Revenue/Capital Expenditure Account</u>	<u>Amount</u>
9100 - Interest on Bonded Debt-RRH:	29,186.00
9100 - Principal on Bonded Debt-RRH:	223,100.00
9100 - Interest on Bonded Debt-Courthouse:	893,961.00
9100 - Principal on Bonded Debt-Courthouse:	<u>1,511,900.00</u>
Subtotal Debt	2,658,147.00
9902 - *Capital Expenditures - Registry of Deeds:	50,100.00
9902 - *Capital Expenditures - J&A Building	62,000.00
9902 - *Capital Expenditures - Riverside Rest Home	<u>24,570.00</u>
Subtotal Capital Expenditures:	<u>136,670.00</u>
Total Operating Budget Expenditure	2,794,817.00
Total Anticipated Revenues	25,049,561.00

*The General Government and Riverside Rest Home Subcommittee also approved these line items *in concept*.

B. Report and Recommendation of Contracted Social Service Agencies Subcommittee

Chairman Rollo invited Representative Julie Brown to present the report of the Contracted Social Service Agencies Subcommittee. The Subcommittee met with representatives from each of the agencies requesting funding from the County

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and reviewed their requests on Friday, February 13, 2009. Each agency explained their specific programs and their financial requests for the Subcommittee.

Rep. Julie Brown motioned to accept the recommendations of the Commissioners to fund the Resource and Contracted Social Service agencies, as well as the three additional agencies, per the attached list, under the new title "Stimulus Fund Accounts." Rep. Schmidt seconded the motion. Rep. Price motioned to hold off on making motions on each Subcommittee report until all reports had been given. The motion was seconded by Rep. Wall; since there was already a motion on the floor, Rep. Julie Brown withdrew her motion and Rep. Schmidt withdrew the second. All motions to approve final budget recommendations will be taken at the end of the meeting.

Rep. Watters motioned to add \$1.00 to fund a Safe Place. The motion was seconded by Rep. Schmidt and was accepted on a voice vote. Rep. Price motioned to add the contingency that a clause be added to the contracts stating that agencies will not "double-dip" by accepting County funds if they are eligible to receive Stimulus funds through another entity. The motion was seconded by Rep. Schmidt. The Commissioners will be adding this clause to the contracts. Motion accepted unanimously on voice vote.

The following amounts were considered for approval for the Resource and Contracted Social Service Agencies, now called Stimulus Fund Accounts:

Stimulus Fund Accounts	Amount
Cooperative Extension	197,746.00
Conservation District	73,060.00
Cocheco Valley Humane Society	<u>25,000.00</u>
Subtotal	295,806.00
Community Action Program	95,000.00
Avis Goodwin Health Clinic	55,000.00
Southeastern New Hampshire Services	30,000.00
Strafford Nutrition Program (Meals on Wheels)	74,000.00
Great Bay Services	4,500.00
Strafford County Child Care Association	68,000.00
Seacoast Task Force (A Safe Place)	1.00
Seacoast Hospice	18,576.00
Community Partners	25,000.00
Your VNA	75,000.00
Dover Adult Learning Center	34,000.00
Homemakers Health Service	<u>86,000.00</u>
Subtotal	565,077.00
Family Intervention Program	49,899.00
COAST	33,000.00
Mental Health Court (1/2 time Practitioner Program)	<u>30,000.00</u>
Subtotal	<u>112,899.00</u>
Total:	973,782.00

C. Report and Recommendation of General Government Subcommittee

Representative Sprague, Chairman of the General Government Subcommittee reported on this Subcommittee's recommendation. It was noted that the Resource Agencies, Cooperative Extension, Conservation District and Cocheco Valley Humane Society, has been considered under the Contracted Social Service Agencies portion of this meeting, and the recommended amounts had already been approved. He also noted that a new, one-time line item in the budget had been

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overlooked by the Subcommittee, but it was his recommendation that the amount be included and approved at this time for the Severance Pay line item. This item was to pay a month's final benefits to those employees within the departments listed below that were laid off. The amount was \$69,948. Rep. Sprague motioned to include this amount in the General Government Subcommittee's recommendation to the Delegation. The motion was seconded by Representative D. Rollo and was accepted unanimously on voice vote. With no further discussion on this section of the budget, it was noted that the recommendation of the General Government Subcommittee was as follows:

General Government Department/ Account	Amount
4100 - Administration:	\$361,790.00
4117 - Severance Pay	69,948.00
4120 - Registry of Deeds:	538,357.00
4160 - J&A Maintenance:	420,798.00
4190 - Human Services Department	*8,046,728.00
5131 - Court Jester Caf�:	84,045.00
9100.401 - Interest on Temporary Loan	820,957.00
9100.406 - Bond Issue Fees	0.00
9200.451 - Health Insurance - J&A:	3,035,234.00
9200.452 - General Insurances - J&A:	232,058.00
9370 - County Convention:	8,000.00
9400 - Employee Appreciation:	6,000.00
9401 - Tuition Assistance:	10,000.00
9900 - Contingency:	5,000.00
9500.451 - Health Insurance - RRH:	3,876,139.00
9500 - General Insurance - RRH:	<u>56,559.00</u>
 Total	 17,571,613.00

*Includes reduction of \$973,781 due to credit from FMAP - Medicaid costs to fund Stimulus Accounts.

It was noted that although this Subcommittee reviews the Capital Expense requests for the Courthouse, the Revenues and Capital Expenditures Subcommittee makes the recommendation. The Subcommittee reviewed the following items and approved them in concept:

Capital Expenditures - Telephone Equipment Lease: Approved in concept in the amount of \$57,000.

Capital Expenditures - Department of Corrections, Capital Equipment: Approved in concept in the amount of \$5,000.

Capital Expenditures - Registry of Deeds (operative budget): Approved in concept in the amount of \$50,100.

D. Report and Recommendation of Riverside Rest Home Subcommittee

Chairman Rollo invited Rep. Wall to report on the Riverside Rest Home (RRH) Subcommittee's recommendations. Rep. Wall commended Administrator Bower and the Rest Home staff for doing an outstanding job at Riverside and throughout the County. Rep. Wall reviewed the report of the Subcommittee, which was in agreement with the Commissioners' recommendations. She noted that overall there were no major changes in the RRH departmental budgets.

Rep. Burke motioned that Administrator Bower's salary be restored to the original amount authorized, an addition of \$6,000. Rep. Rollo seconded the motion, and stated that Administrator Bower, along with several other County employees had voluntarily taken a reduction in pay to help offset the layoffs in the County. There was some discussion regarding the employees who were laid off; many were able to find other jobs within the County as positions became available, or with other entities. Commissioner Maglaras noted that to be fair to the other employees who have given up a portion of their pay through a variety of methods, it would be premature to reinstate the Administrator's salary, although this was no reflection on him; it was more of a technicality in the payroll process. The Commissioners requested that this matter be left to them to deal with. Rep. Burke withdrew her motion and Rep. Rollo withdrew the second. With no further discussion, Rep. Wall asked that the Delegation accept the recommendation of the Riverside Rest Home Subcommittee, as approved by the Executive Committee, as follows:

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	Department	Amount
5100.000	Administration	1,231,013.00
5102.000	MIS Department	618,917.00
5117.000	Severance Pay-RRH	18,901.00
5120.000	Purchasing	133,113.00
5130.000	Dietary	1,924,837.00
5140.000	Nursing	7,412,764.00
5141.000	Social Behavioral Unit	1,269,914.00
5145.000	Resident Services	92,985.00
5150.000	Maintenance	1,165,942.00
5160.000	Laundry & Sewing	392,349.00
5170.000	Housekeeping	798,830.00
5180.000	Physician & Pharmacy	203,433.00
5190.000	Staff Development	150,682.00
5191.000	Physical Therapy	536,083.00
5193.000	Activities	470,778.00
5192.000	Occupational Therapy	25,354.00
5195.000	Social Services	<u>323,479.00</u>
	Total:	16,769,374.00
9500.000	*Insurances - RRH	3,932,698.00
9902.000	**Capital Expenses - RRH	<u>24,570.00</u>
	Total RRH Budget	<u>20,726,642.00</u>

*These items are reviewed by this Subcommittee; however, recommendation for approval is made by the General Government for insurances and by the Revenues, Capital Expenditures Subcommittees for capital expenses.

E. Report and Recommendation of Criminal Justice Subcommittee

Chairman Rollo asked Rep. Berube to give the report of the Criminal Justice Subcommittee. Rep. Berube reviewed the report for the Delegation. The Subcommittee met and reviewed the following budgets: County Attorney, Domestic Violence Unit, Child Advocacy Center (CAC), Sheriff's Office, Dispatch Center, Medical Examiner, Department of Corrections, Community Corrections and Mental Health Program, Academy Program, HOC Laundry, Drug Court, Jail Industries Program, and Jail Industry Contracts. The following recommendations were made by the Criminal Justice Subcommittee, and approved by the Executive Committee.

Criminal Justice Departments	Amount
County Attorney's Office	1,130,539.00
Domestic Violence Unit	473,349.00
Child Advocacy Center	127,615.00
Medical Examiner	20,000.00
Sheriff's Department	1,334,872.00
Dispatch Center	600,134.00
Department of Corrections	8,084,399.00
Community Corrections & Mental Health Court	781,569.00
Academy Program	80,130.00
HOC Laundry	57,364.00
Drug Court	232,471.00
Jail Industries Program	173,322.00
Jail Industries Contracts	<u>100,001.00</u>
Total	\$13,195,765.00

*Please see next item for further explanation.

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F. Report on Commissioners' Revisions to County Attorney and Domestic Violence Unit Budgets

Chairman Rollo asked Commissioner Maglaras to report on this matter. Commissioner Maglaras stated that when the Commissioners Proposed Budget was written and submitted, they had wanted the amount to be raised by taxes to stay within 3%, the amount the Commissioners' believed tax caps put into place in Dover and Rochester would be. Since that time, due to inflation, the amount of the tax cap has increased to 3.8%. The Commissioners also received an overwhelming number of pleas from the cities' and towns' police departments to try to find a way to continue the Domestic Violence program at the County level, as it would be cost-prohibitive to offer this program in each city and town. Therefore, the Commissioners voted to reinstate the full amount to fund the Domestic Violence Unit for the year; it was noted that the County Attorney made several reductions in his budget to help mitigate the need for the additional funds. These amounts in included in the list for the Criminal Justice Programs noted above and were approved by the Executive Committee.

8. Motions and Votes to Approve Recommendations of Subcommittees and Executive Committee

Rep. J. Brown motioned to approve the amounts listed herein and as per the recommendation of the various Committees and the Commissioners for Resource and Contracted Social Service Agencies, and as amended, in the amount of \$973,782 for the Stimulus Fund Accounts. The motion was seconded by Rep. Schmidt and was accepted 36 to 0 on a roll call motion as follows:

Yeas: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (36 of 36)

Nays: None

Rep. Sprague motioned to approve the amounts presented to the Delegation under the General Government Recommendation, less funding for Cooperative Extension, Conservation District, and Cochecho Valley Humane Society and inclusive of the Severance Pay as listed herein in the amount of 17,571,613.00 for General Government. The motion was seconded by Rep. Schmidt and passed 35 to 1 on a roll call vote as follows:

Yeas: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, Vita, Wall, Ward, and Watters (35 of 36)

Nays: Vachon (1)

Rep. Wall motioned to accept the recommendation of the Riverside Rest Home Subcommittee in the amount of \$16,769,374 for Riverside Rest Home. The motion was seconded by Rep. Schmidt and accepted 36 to 0 on a roll call vote, as follows:

Yeas: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (36 of 36)

Nays: None

Representative Berube moved to accept the recommendation of the Criminal Justice Subcommittee, as approved by the Executive Committee, in the amount of \$13,195,765.00 for Criminal Justice programs. The motion was seconded by Rep. Schmidt and was accepted 36 to 0 on a roll call vote, as follows:

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Yeas: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (36 of 36)

Nays: None

Rep. Schmidt motioned to accept the recommendation of the Revenues and Capital Expenditures Subcommittee, as approved by the Executive Committee, in the amounts of \$25,049,561 for Revenues and \$2,794,817 for Bonded Debt and Capital Expenses. The motion was seconded by Rep. Sprague and passed on a roll call vote 36 - 0 as follows:

YEAS: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, Vachon, Vita, Wall, Ward, and Watters (36 of 36)

NAYS: None.

Rep. Schmidt motioned to accept the total amount of expenditures of \$51,305,351, total revenues of \$25,049,561, and the amount to be raised by taxation of \$26,255,790 for the 2009 County Budget. This is a total tax increase over 2008 of 3.44%. The motion passed 35 to 1 on a roll call vote as follows:

Yeas: Berube, Bickford, Brennan, Jennifer Brown, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Domingo, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Keans, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Rous, Ryder, Schmidt, Spang, Sprague, Twombly, , Vita, Wall, Ward, and Watters (35 of 36)

NAYS: Vachon

8. Approve Minutes of the January 15, 2009 Delegation Public Hearing and Meeting

Representative Julie Brown motioned to accept the minutes of the January 15, 2009 Delegation Public Hearing and Meeting as written. Seconded by Representative Wall and approved unanimously on voice vote.

9. Other Business

Rep. Rogers motioned to send a letter to those employees who took a reduction in pay expressing the Delegation's gratitude and congratulations. She also noted that previous remarks that she had made regarding reducing salaries in the County were no reflection on the County Administrator or any other employees. The motion was seconded by Rep. Jennifer Brown and was accepted unanimously on voice vote. Rep. Larry Brown thanked the Commissioners for their hard work and efforts, as well as County Administrator Bower for his time and courtesy and cooperation with the Delegation.

Rep. Watters motioned that whereas the County Delegation's (a.k.a. Convention) votes to approve the 2009 budget and the use of Federal Stimulus Funds does not constitute acceptance of the opinion of County Attorney Thomas Velardi of December 29, 2008 regarding budgetary authority under R.S.A. 24. Rep. Rogers seconded the motion. There was some discussion regarding the motion; it was the decision to make a statement to the County Attorney as to the Delegation's feelings as to the County Attorney's opinion regarding the authority of the Delegation in regards to the budget and the Commissioners decisions regarding the budget. There was some discussion regarding the motion. Chairman Rollo stated that the Delegation worked diligently on this budget and to find that the Commissioners could overrule their decision was disturbing; however, should this matter occur again, the Delegation has its rights and responsibilities under the R.S.A.'s and the Commissioners do as well. We all take our jobs very seriously. Rep. Vachon noted that Belknap County is having similar issues with its budgetary process. Rep. Lewis suggested that perhaps this matter should be investigated further at this time in order to be prepared in the future should the matter come up again.

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Rep. Wall noted that she will vote against this motion; we are supposed to work together and in the end, it all worked out and in the future, we should work more closely together. Rep. Twombly also disagreed with the motion and noted that at any time, the Governor does not have to spend everything in the budget that is presented by the Legislature in Concord; even after they have worked very hard to develop what they deem is a good budget. Rep. Schmidt noted that the motion does not object nor endorse the County Attorney's opinion. Further discussion and suggested amendments to the motion. Rep. Wall stated that it comes down to the fact that the Delegation does not like the fact that that Commissioners do have to spend the budget just because the Delegation authorizes and approves it. The motion, as amended by Rep. Rous, was to approval of the 2009 budget and use of the Stimulus monies to fund agencies does not construe agreement with the legal opinion of the County Attorney. The motion, as amended was seconded by Rep. Vachon. The amended motion carried on a show of hands.

With no further discussion, Representative Berube motioned to adjourn the meeting at 9:20 p.m. Seconded by Rep. Grassie and accepted unanimously on voice vote.

Respectfully submitted,
Anne Grassie, Clerk

JOINT STRAFFORD COUNTY SENATOR/DELEGATION PUBLIC MEETING MINUTES OF WEDNESDAY, AUGUST 12, 2009

1. Call Meeting to Order: Chairman Rollo called the Public Meeting of the Strafford County Delegation to order at 7:00 p.m.
2. Pledge of Allegiance to the Flag: Representative Brendon Browne led the Senators, Delegation and others present in the pledge of allegiance to the flag
3. Moment of Silence: Chairman Rollo asked the Delegation to remain standing for a moment of silence in memory of former Delegation Chairman and colleague Frank Callaghan, who passed away earlier this month.
4. Read Notice of Meeting: Clerk Grassie read the Notice of the Public Meeting for the record.

5. Roll Call: Clerk Grassie called the roll, which showed the following members of the Joint Strafford County Senators/Delegation present:

PRESENT: Senators Cilley (late) and Merrill, Delegation Members Bickford, Brennan, Jennifer Brown (late), Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Smith, Sprague, Vachon, Vita, Wall, Ward, and Watters (32 of 41)

EXCUSED: Berube, Rous, Twombly (3)

ABSENT: Senators Bradley and Sgambati, and Delegation Members Domingo, Keans, Spang, Ward (6)

Also present were Commissioners Maglaras, Dumont and Watson, County Administrator Raymond Bower, Treasurer Pam Arnold, County Attorney Thomas Velardi, Sheriff Wayne Estes, Sergeant William Lemoi, Administrative Assistant Jean Miccolo, Representative Rodney Woodill from the Union, Dennis Kinnan, SEAIU Representative, and Aaron Sanborn, Fosters Daily Democrat.

6. Approve Minutes of the Delegation Meeting of March 30, 2009: Chairman Rollo noted that this matter would be taken up after Agenda Item #7, which is was; however, the results are recorded in order of agenda item. Representative Hubbard motioned to accept the minutes of the March 30, 2009 Delegation meeting as written. The motion was seconded by Representative Julie Brown and approved unanimously on voice vote (Delegation members only).

7. Review and Approve Recommendation of Anthony McManus as Strafford County PDA Representative (Senators and Delegation): Chairman Rollo asked Rep. Perry, Chairman of the PDA Representative Subcommittee, to give a brief report on the findings of this committee. Rep. Perry gave a brief synopsis of the Subcommittee meeting, at which Mr. McManus was

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present, and the result of that, being to recommend to the Executive Committee and Delegation re-nomination of current PDA Representative Tony McManus to the position. Chairman Rollo noted that Mr. McManus has kindly agreed to serve in a hold-over position until the nomination is confirmed. Chairman Rollo asked if there were any questions regarding the recommendation. Rep. Vachon asked if Mr. McManus has been asked what his position was as to whether he was opposed to having businesses from Strafford County relocate to the Tradeport. Rep. Perry responded that this matter was not discussed during the meeting with Mr. McManus and therefore, he could not answer this question. Chairman Rollo asked if there were any further questions regarding this matter. Rep. Schmidt noted that he feels that Mr. McManus has done an excellent job as representative to the PDA for Strafford County. He has been open to questions and concerns regarding the PDA. Mr. McManus has served the County faithfully and he recommended that we support the subcommittee's recommendation to re-nominate him. Rep. Wall noted that Mr. McManus is aware of the County's concerns regarding businesses relocating from Strafford County to Pease and perhaps he would be willing to provide a report on this matter at an upcoming Delegation meeting. With no further questions, Rep. Perry motioned to approve the recommendation of Anthony McManus as Strafford County PDA Representative and to send that a recommendation for re-nomination and appointment to the Governor, Senate President and Speaker of the House. The motion was seconded by Rep. Schmidt and passed unanimously on a roll call vote, as follows:

YEAS: Senator Merrill, Delegation Members Bickford, Brennan, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Smith, Sprague, Vachon, Vita, Wall, and Watters (30 of 41)

NAYS: None.

ABSENT: Senators Cilley (late) and Jennifer Brown (late) (2)

Chairman Rollo thanked the Senators for taking the time to attend the meeting and invited them to stay if they wished or they could be excused at this time.

8. Approve State Employees' Association of New Hampshire Inc., (SEA), Local 1984 Strafford County Bargaining Unit Agreement for 2009/2010 (Delegation members only): Chairman Rollo asked that Chairman Maglaras or Administrator Bower give a brief overview of the Union Agreement for the Delegation. Administrator Bower reviewed the highlights of the agreement, as per the synopsis that was sent with the notice of the meeting. Administrator Bower noted that due to the economic situation and the length of the negotiations, this was a one year contract. He stated, with much appreciation to the Union, that this is a no-cost agreement. The Union realized the County's financial situation and in an effort to avoid further layoffs, agreed with no wage increase for the period of the contract, April 1, 2009 to March 31, 2010, to forego the step increase in October that would be due them according to the new Evergreen Law, and to an increase in health insurance costs and co-payments to help offset the County's health insurance premium costs. The increase costs of the health insurance will be offset by increased payments received from employees. There will be in the amount to be raised by taxation. The total increase in costs is \$98,800 for health insurance, which will be offset by the same amount in increased contributions from employees.

Rep. Vachon asked for further detail regarding the changes to the insurance plan. Administrator Bower explained that the average amount the employees will be paying towards the insurance premium will be 19.83%. Employees will also be paying an increased amount for co-payments for medical visits (80/20 instead of 90/10) and increased co-payments for prescriptions. The synopsis of the agreement is attached to these minutes for reference. We currently use Health Plans of Harvard Pilgrim for our insurance carrier.

Rep. Burke asked if any employees were receiving an increase in wages. The response was no, no employees, union or non-union were receiving an increase. Chairman Rollo asked what the agreement ratification vote was; Administrator Bower replied it was about 105 to 4 in favor of the agreement, showing very strong support. The Commissioners have also approved the agreement.

Commissioner Maglaras stated that on behalf of the Board of County Commissioners, he was very pleased and proud that the employees have moved in this direction to assist the County during financial hardship and they have given up their step increase in October that they were entitled to under the Evergreen Law. They have made a valiant effort to help control costs for the County and avoid any further layoffs. The Commissioners are very happy with all the employees of the County.

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Rep. Perry asked about the term of the contract being only one year. Administrator Bower noted that we have had one year agreements and sometimes we have had two year agreements, it depends upon the negotiations.

Chairman Rollo asked if there were any further questions. There being none, Rep. Wall motion to approve the Union Agreement, and to add \$39,520.00 to line item 9200.451, J&A Health Insurance and \$59,280.00 to line item 9500.451, RRH Health Insurance, for employees' health insurance costs (total \$98,800.00); and to add \$39,520.00 to line item 9081.000, J&A Health Insurance Contributions-Employees and \$59,280.00 to line item 5036.000, RRH Employee Contribution for Health Insurance (total \$98,800.00). The effect of said motion will be to increase the total Operating Expenses by \$98,800.00, from \$51,305,351 to \$51,404,151.00 and the total Operating Revenues by \$98,800.00, from \$25,049,561 to \$25,148,361.00. The amount to be raised by taxation will remain the same as approved on March 30, 2009, of \$26,255,790.00. The purpose of these motions is to fund the Agreement between Riverside Rest Home, Strafford County Department of Corrections, and, State Employees Association of New Hampshire, Inc., Local 1984 Service Employees International Union, CTW, CLC and the Strafford County Commissioners for the period April 1, 2009 through March 31, 2010. (Rep. Wall read this motion, which was prepared and is attached to these minutes). The motion was seconded by Rep. Schmidt and agreed to unanimously on a roll call, as follows:

YEAS: Bickford, Brennan, Julie Brown, Larry Brown, Brendon Browne, Burke, Cyr, Grassie, Groen, Hofemann, Horrigan, Hubbard, Hutz, Kaen, Lauterborn, Lewis, Perry, Price, Rogers, Deanna Rollo, Michael Rollo, Ryder, Schmidt, Smith, Sprague, Vachon, Vita, Wall, and Watters (30 of 30)

NAYS: None.

9. Any Other Business Which May legally Come Before the Delegation: Chairman Rollo asked if there was any other business the Delegation wished to discuss. Rep. Lewis suggested that perhaps the County could find a source of help for the non-profit agencies in determining their future funding, when the County will no longer be able to provide funds. There was much discussion regarding this idea, with several suggestions being made. Rep. Schmidt thought perhaps the Small Business Administration might be able to provide some assistance, although he was unsure if this fell under the scope of their services. Rep. Smith suggested that New Hampshire Charitable Foundation as a possible source of assistance to the non-profit agencies. Rep. Watters suggested the New Hampshire Center for Non-Profits as a viable resource. Rep. Grassie noted that the University of New Hampshire is also looking into this topic. There was some further discussion on this matter.

Rep. Vachon asked about the status of the Stimulus Funds. In response to the same inquiry by Rep. Larry Brown during the Executive Committee, Chairman Rollo asked Commissioner Maglaras to provide an update on this matter. Commissioner Maglaras stated that the County has received a portion of the Stimulus Funds, which has been used to make payments to the Contracted Social Service Agencies and Resource Agencies, as per the budget. The amounts paid are for services provided to date and as we receive more Stimulus Funds, more payments will be made to these agencies. He noted that the amount of future funds are dependent upon the unemployment rate and may go up or down accordingly, but the County will continue to make payments to the agencies as promised as the money is received. The Commissioners are confident that we will receive the balance of the money shortly. We could not pay the agencies prior to receiving the money as we did not have the means to do so.

Rep. Groen asked about changes in the distribution process for the Stimulus Funds. Commissioner Maglaras responded that there were some changes being made at the Federal level and the name of the funds may change to New Found Money, instead of Stimulus Funds in order to better meet audit requirements. There was some further discussion regarding this matter.

10. Adjournment: With no further discussion, Vice Chairman Sprague motioned to adjourn the meeting at 7:35 p.m. The motion was seconded by Rep. Brendon Browne and agreed to unanimously on voice vote.

Respectfully submitted,
Anne Grassie, Clerk

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DIRECTORY

William A. Grimes Strafford County Justice & Administration Building
259 County Farm Road
Dover, New Hampshire 03820
Website: www.co.stafford.nh.us

Commissioners Office, PO Box 799	742-1458
Community Corrections, Unit #2	749-0832
County Attorney, PO Box 799	749-2808
County Attorney's Child Advocacy Center, PO Box 799	516-8100
Court Jester Café, PO Box 799.....	516-7196
Domestic Violence Unit, PO Box 799.....	742-2706
Drug Court, Unit #1	516-7192
Family/Child Intervention Program, PO Box 799.....	742-8078
Finance & Personnel Office, PO Box 799	742-1458
New Hampshire Department of Corrections, Unit #6.....	742-6621
Registry of Deeds, PO Box 799	742-1741
Registry of Probate, PO Box 799.....	742-2550
Transitional Housing Program, Unit #1	516-7191
Superior Court, Criminal Division, PO Box 799.....	742-3065
New Hampshire Family Court, PO Box 799.....	742-5341

Strafford County Sheriff's Office & Dispatch Center

PO Box 1218, 259 County Farm Road Dover, New Hampshire 03820	742-4960
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Strafford County House of Corrections/Jail

266 County Farm Road, Dover, New Hampshire 03820	742-3310
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Strafford County Jail Industries Program

266 County Farm Road, Dover, New Hampshire 03820	749-3289
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Strafford County Riverside Rest Home

276 County Farm Road, Dover, New Hampshire 03820	742-1348
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Community Action Program, 270 County Farm Road, Dover, NH.....	516-8130
Soil Conservation District, Unit #3, Rear Trailer.....	749-3037
Strafford County Cooperative Extension, 268 County Farm Rd.....	749-4445
Southeastern NH Services, 272 County Farm Road, Dover, NH.....	749-3981

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STRAFFORD COUNTY CITIES AND TOWNS

Barrington Town Office, 41 Province Lane, Barrington, NH 03825

Phone..... 664-9007 Website www.barrington.nh.gov

Dover City Hall, 288 Central Avenue, Dover, NH 03820

Phone..... 516-6000 Website www.ci.dover.nh.us

Durham Town Office, 15 Newmarket Road, Durham, NH 03824

Phone..... 868-5571 Website www.ci.durham.nh.us

Farmington Town Office, 356 Main Street, Farmington, NH 03835

Phone..... 755-2208 Website www.farmington.nh.us

Lee Town Office, Seven Mast Road, Lee, NH 03824

Phone..... 659-5414 Website www.leenh.org

Madbury Town Office, 13 Town Hall Road, Madbury, NH 03820

Phone..... 742-5131 Website www.lefh.net/madbury

Middleton Town Office, 182 Kings Highway, Middleton, NH 03887

Phone..... 473-2261 Website www.middletonnh.gov

Milton Town Office, Main Street, Box 310, Milton, NH 03851

Phone..... 652-4501 Website www.miltonnh-us.com

New Durham Town Office, PO Box 207, New Durham, NH 03855

Phone..... 859-2091 Website www.newdurhamnh.us

Rochester City Hall, 31 Wakefield Street, Rochester, NH 03867

Phone..... 332-1167 Website www.rochesternh.net

Rollinsford Town Office, PO Box 309, Rollinsford, NH 03869

Phone..... 742-2510 Website www.rollinsford.nh.us

Somersworth City Hall, One Government Way, Somersworth, NH 03878

Phone..... 692-4262 Website www.somersworth.com

Strafford Town Office, Box 23, Ctr. Strafford, NH 03815

Phone..... 664-2192 Website www.strafford.nh.gov

